

Agenda Item: 5A.2

PAYROLL JOURNAL

November 18, 2025
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0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
**** 42 WASTEWATER TREATMENT Heidepriem, Craig E 69	Regular	30.4300	80.0000	2,434.40			
	Overtime	45.6450	1.5000	68.47			
					Social Security	155.17	Direct Deposit # 496
					Medicare	36.29	Check Amt
					Fed Income Tax	228.09	0.00
					CA Income Tax	94.05	Chkg 188
					CA Disability	30.03	1,959.24
	EMPLOYEE TOTAL		81.5000	2,502.87		543.63	Net Pay
							1,959.24
King, James R 49	Salary		M56.0000	6,900.92	Social Security	427.85	Direct Deposit #497
	Salary		M13.0000		Med care	100.07	Check Amt
	Org Unit: 30 Water				Fed Income Tax	889.10	0.00
	Salary		M11.0000		CA Income Tax	458.50	Chkg 730
	Org Unit: 37 Big Bend Water				CA Disability	82.81	Chkg 455
	Sick		M8.0000				59.94
	Vacation-Memo			M4.62			
	EMPLOYEE TOTAL		88.0000	6,900.92		1,959.33	Net Pay
						1,944.38	2,997.21
Patrick, Sean M 59	Regular	54.2500	78.0000	4,285.75	Social Security	350.09	Direct Deposit # 498
	On Call			315.00	Medicare	81.87	Check Amt
	Overtime	81.3750	6.0000	651.00	Fed Income Tax	486.20	0.00
	Sick	54.2500	1.0000	54.25	CA Income Tax	307.20	Chkg 717
	Stand By			340.00	CA Disability	67.75	3,352.93
	EMPLOYEE TOTAL		88.0000	5,646.00		1,293.07	Net Pay
						1,000.00	3,352.93
Shelton, Joshua M... 64	Regular	42.1200	80.0000	3,369.60	Social Security	206.91	Direct Deposit # 499
					Medicare	48.86	Check Amt
					Fed Income Tax	281.92	0.00
					CA Income Tax	171.51	Chkg 363
					CA Disability	40.44	2,567.96
	EMPLOYEE TOTAL		80.0000	3,369.60		751.64	Net Pay
						50.00	2,567.96
Vosburgh, Justin E 57	Salary		M34.0000	6,019.80	Social Security	373.23	Direct Deposit # 500
	Sick		M20.0000		Medicare	87.28	Check Amt
	Vacation		M26.0000		Fed Income Tax	744.43	0.00
					CA Income Tax	428.28	Chkg 400
					CA Disability	72.24	3,687.37
	EMPLOYEE TOTAL		80.0000	6,019.80		1,705.46	Net Pay
						626.97	3,687.37
**** 50 ADMIN Mehler, Deleane 51	Regular	46.5500	72.0000	3,351.60	Social Security	235.22	Direct Deposit # 501
	Overtime	69.8250	1.0000	69.83	Medicare	55.01	Check Amt
	Sick	46.5500	8.0000	372.40	Fed Income Tax	562.87	0.00
					CA Income Tax	209.80	Chkg 963
					CA Disability	45.53	2,341.88
	EMPLOYEE TOTAL		81.0000	3,793.83		1,108.43	Net Pay
						343.52	2,341.88
Palmer, Steven V 65	Salary		M62.5000	7,841.13	Social Security	488.15	Direct Deposit # 502
	Vacation		M17.5000		Medicare	113.70	Check Amt
					Fed Income Tax	1,316.82	0.00
					CA Income Tax	623.84	Chkg 779
					CA Disability	94.09	Chkg 217
							462.00
							500.00
	EMPLOYEE TOTAL		80.0000	7,841.13		2,634.60	Net Pay
						100.00	5,106.53

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EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS		
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS	
COMPANY TOTALS									
7 Person(s)	Regular		311:0000	13,441:35	Social Security	2,236:58	1,600:00	Check Amt	0:00
7 Transaction(s)	On Call			315:00	Medicare	523:08	1,292:31	Dir Dep**	22,013:12
	Salary		176:5000	20,761:85	Fed Income Tax	4,509:43	462:69		
	Overtime		10:5000	789:30	CA Income Tax	2,294:10	709:87		
	Sick		37:0000	426:65	CA Disability	432:89			
	Stand By			340:00					
	Vacation		43:5000						
	Vacation -Memo								
	COMPANY TOTAL		578:5000	36,074:15		9,996:16	4,064:87	Net Pay	22,013:12
					4:62				
					<i>Employer Liabilities</i>				
					Social Security	2,236:61			
					Medicare	523:08			
					TOTAL EMPLOYER LIABILITY	2,759:69			
					TOTAL TAX LIABILITY	12,755:85			
**FinFit is a component of Paychex Flex® Perks but is not included in the Paychex Flex® Perks total amount as it is collected separately.									
(IC) = Independent Contractor									

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 10/10/25: \$37,233.84

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	37,233.84
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	37,233.84
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	2,772.56
	CASH REQUIRED FOR CHECK DATE 10/10/25	40,006.40

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex *at or after 12:01 A.M.* on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
10/09/25	FIVE STAR BANK	xxxxxxxxxxxx707	Direct Deposit	Net Pay Allocations*	22,013.12	22,013.12
10/09/25	FIVE STAR BANK	xxxxxxxxxxxx707	Readychex®	Check Amounts	2,464.87	2,464.87
10/09/25	FIVE STAR BANK	xxxxxxxxxxxx707	Taxpay®	Employee Withholdings		
				Social Security	2,236.58	
				Medicare	523.08	
				Fed Income Tax	4,509.43	
				CA Income Tax	2,294.18	
				CA Disability	432.89	
				Total Withholdings	9,996.16	
				Employer Liabilities		
				Social Security	2,236.61	
				Medicare	523.08	
				Total Liabilities	2,759.69	12,755.85
				EFT FOR 10/09/25		37,233.84
				TOTAL EFT		37,233.84

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
10/10/25	Refer to your records for account	Information	Payroll	Employee Deductions		
				457	1,600.00	
				Loan 2	462.69	

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	DESCRIPTION	RATE	HOURS	EARNINGS			
**** 42 WASTEWATER TREATMENT Heidepriem, Craig E 69	Regular	30.4300	80.0000	2,434.40			
					Social Security 150.94 Medicare 35.30 Fed Income Tax 213.72 CA Income Tax 88.03 CA Disability 29.21		Direct Deposit # 503 Check Amt 0.00 Chkg 188 1,917.20
EMPLOYEE TOTAL			80.0000	2,434.40	517.20		Net Pay 1,917.20
King, James R 49	Salary		M49.0000	6,900.92	Social Security 427.86 Medicare 100.00	150.00	Direct Deposit # 504 Check Amt 0.00
	Salary Org Unit: 30 Water		M14.0000		889.10 Loan 2 47.83	1,292.31	Chkg 730 2,937.27
	Salary Org Unit: 37 Big Bend Water		M9.0000		459.50 Loan Payment 82.81	454.24	Chkg 455 59.94
	Vacation		M8.0000				
EMPLOYEE TOTAL			80.0000	6,900.92	1,959.33	1,944.38	Net Pay 2,997.21
Patrick, Sean M 59	Regular	54.2500	66.5000	3,607.63	Social Security 306.37 Medicare 71.69	1,000.00	Direct Deposit # 505 Check Amt 0.00
	On Call			340.00			Chkg 717 2,893.24
	Overtime	81.3750	1.0000	81.38	Fed Income Tax 375.70		
	Sick	54.2500	0.2500	13.56	CA Income Tax 235.12		
	Stand By			180.00	CA Disability 59.30		
	Vacation	54.2500	13.2500	718.81			
EMPLOYEE TOTAL			81.0000	4,941.38	1,048.14	1,000.00	Net Pay 2,893.24
Shelton, Joshua M... 64	Regular	42.1200	66.0000	2,779.92	Social Security 209.90 Medicare 49.08	50.00	Direct Deposit # 506 Check Amt 0.00
	Overtime	63.1800	0.2500	15.80	Fed Income Tax 283.82		Chkg 363 2,578.85
	Sick	42.1200	4.0000	168.48	CA Income Tax 173.13		
	Vacation	42.1200	10.0000	421.20	CA Disability 40.62		
	EMPLOYEE TOTAL			80.2500	3,385.40	756.55	50.00
Vosburgh, Justin E 57	Salary		M60.0000	6,019.80	Social Security 373.23 Medicare 87.29	10.00	Direct Deposit # 507 Check Amt 0.00
	Sick		M20.0000		786.23 Loan 2 171.34	255.63	Chkg 400 3,816.12
	EMPLOYEE TOTAL			80.0000	6,019.80	1,766.71	436.97
**** 50 ADMIN Mehler, Deleane 51	Regular	46.5500	72.0000	3,351.60	Social Security 230.89 Medicare 54.00	100.00	Direct Deposit # 508 Check Amt 0.00
	Sick	46.5500	8.0000	372.40	Fed Income Tax 547.51 CA Income Tax 202.85 CA Disability 44.69	243.52 Loan 2 103.78	Chkg 963 2,196.96
	EMPLOYEE TOTAL			80.0000	3,724.00	1,079.74	447.30
Palmer, Steven V 65	Salary		M76.0000	7,841.13	Social Security 486.15 Medicare 113.69	100.00	Direct Deposit # 509 Check Amt 0.00
	Sick		M4.0000		1,316.82 CA Income Tax 623.84 CA Disability 94.09		Chkg 779 4,144.54 Chkg 217 462.00 Savg 217 500.00
	EMPLOYEE TOTAL			80.0000	7,841.13	2,634.59	100.00

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EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
**** 51 BOARD MEMBER Parkhurst, Dawn E 66	Regular			375.00	Social Security 23.25 Medicare 5.43 Fed Income Tax 250.00 CA Disability 4.50		Direct Deposit # 510 Check Amt 0:00 Chkg 320 91:82
EMPLOYEE TOTAL				375.00	283.18		Net Pay 91:82
COMPANY TOTALS 8 Person(s) 8 Transaction(s)	Regular On Call Salary Overtime Sick Stand By Vacation COMPANY TOTAL		284,5000 340,000 208,0000 1,2500 36,2500 31,2500 561,2500	12,548,55 340,000 20,761,85 97,18 554,44 180,00 1,140,01 35,622,03	Social Security 2,208,59 Medicare 516,50 Fed Income Tax 4,662,90 CA Income Tax 2,229,99 CA Disability 427,46 Employer Liabilities Social Security 2,208,57 Medicare 516,50 TOTAL EMPLOYER LIABILITY 2,725,10 TOTAL TAX LIABILITY 12,770,54	Garnishment 1,410.00 Loan 2 462.69 Loan Payment 813.65 3,978.65	Check Amt 0:00 Dir Dep** 21,597.94 Net Pay 21,597.94
**FinFit is a component of Paychex Flex® Perks but is not included in the Paychex Flex® Perks total amount as it is collected separately.							
(IC) = Independent Contractor							

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 10/24/25: \$36,833.35

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	36,833.35
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	36,833.35
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	2,686.34
	CASH REQUIRED FOR CHECK DATE 10/24/25	39,519.69

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
10/23/25	FIVE STAR BANK	xxxxxxxxxxxx707	Direct Deposit	Net Pay Allocations*	21,597.94	21,597.94
10/23/25	FIVE STAR BANK	xxxxxxxxxxxx707	Readychex®	Check Amounts	2,464.87	2,464.87
10/23/25	FIVE STAR BANK	xxxxxxxxxxxx707	Taxpay®	Employee Withholdings		
				Social Security	2,208.59	
				Medicare	516.50	
				Fed Income Tax	4,662.90	
				CA Income Tax	2,229.99	
				CA Disability	427.46	
				Total Withholdings	10,045.44	
				Employer Liabilities		
				Social Security	2,208.57	
				Medicare	516.53	
				Total Liabilities	2,725.10	12,770.54
				EFT FOR 10/23/25		36,833.35
				TOTAL EFT		36,833.35

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
10/24/25	Refer to your records for account Information		Payroll	Employee Deductions		
				457	1,410.00	
				Loan 2	462.69	