

Agenda Item 5B

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**DONNER SUMMIT PUBLIC UTILITIES
BOARD OF DIRECTORS
MEETING MINUTES**

Tuesday, August 18, 2026

DSPUD Office, 53823 Sherritt Lane, Soda Springs, California

1. CALL TO ORDER

President Cathy Preis called the meeting to order at 6:06 P.M.

2. ROLL CALL

Board Members Present: President Cathy Preis, Vice President Joni Kaufman, Director Craig Combs, Director Phil Gamick (via zoom), and Director Dawn Parkhurst.

Staff Present: General Manager Steven Palmer, Assistant Plant Manager Justin Vosburgh and Legal Counsel Geoff Evers

3. CLEAR THE AGENDA

Item 8B, Approve a Resolution Awarding a Construction Contract for the 2026 Pavement Rehabilitation Project, was removed from the agenda and will be presented at a future meeting.

4. PUBLIC PARTICIPATION

Comment was provided by the following individuals:
Marshall Tuttle, Donner Ski Ranch
Shawn Forry
Davis, Donner Ski Ranch
Blake Erickson, Peninsula Ski Club

5. CONSENT CALENDAR

- Approve Finance Report for August 2026
- Cash Disbursements–General, Month of July
- Cash Disbursements–Payroll, Month of July
- Schedule of Cash and Reserves, June
- Accountants' Financial Statements, June
- Approve Regular Meeting Minutes for July 21, 2026
- Safety Minutes July 2026

ACTION: Motion to approve the Consent Calendar by Vice President Kaufman. Second by Director Combs. Motion carried unanimously.

6. DEPARTMENT REPORTS

6A. Administration – Steven Palmer, General Manager

Report presented by General Manager Steven Palmer.

6B. Operations and Maintenance Summary, June 2026

Report presented by Assistant Plant Manager Justin Vosburgh.
Andrew Metroka commented.

7. INFORMATION

None

8. ACTION ITEMS

8A. Staff Update and Board Discussion Regarding Alternative Procedures for Calculating Wastewater Utilization

General Manager presented the staff report. The Board directed the General Manager to stop work on evaluating alternative procedures for calculating wastewater utilization and to begin reviewing and analyzing the outside service area agreement with Sierra Lakes County Water District.

8B. None

9. DIRECTOR REPORTS

None

The Board began closed session at 7:38 PM.

10. CLOSED SESSION: Public Employee Performance Evaluation (Government Code Section 54957) Title: General Manager.

The Board returned to open session at 8:18 PM and Board President Preis reported that the Board and General Manager agreed to terms for a renewed employment agreement. This agreement will be placed on the next meeting agenda for action.

11. ADJOURNMENT

ACTION: Motion to adjourn the meeting by Director Combs. Second by Vice President Kaufman.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Absent
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

The Meeting was adjourned at 8:19 PM

Minutes prepared by:



Steven Palmer, General Manager
Donner Summit Public Utility District

Approved by the Board of Directors: _____