

Agenda Item 5B

**Donner Summit Public Utility District
Board of Directors Regular Meeting Minutes
Tuesday, December 16, 2025 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom, Catherine Hansford, Hansford Economics.

1. Call to Order

The Regular Meeting of December 16, 2025 of the Donner Summit Public Utility District Board of Directors was called to order at 6:02 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for December 2025

- 1. Cash Disbursements–General**, Month of November
- 2. Cash Disbursements–Payroll**, Month of November
- 3. Schedule of Cash and Reserves**, October
- 4. Accountants' Financial Statements**, October

B. Approve Regular Meeting Minutes for November 18, 2025

C. Safety Minutes November 2025

Motion: Accept the Consent Calendar

By: Dawnn Parkhurst

Second: Craig Combs

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported
- B. Operations and Maintenance Summary, November.** Reported

7. Information

- A. Annual Board Meeting Schedule.** Reported.

8. Action

A. Review Draft Rate Study and Provide Direction.

Hansford Economic Consulting provided a presentation on the rate study methodology and preliminary calculations. The following adjustments will be made and results presented to the Board at the February meeting:

- Shift all property tax revenue to the water utility
- Review and update financing terms
- Adjust timing of capital projects
- Review contributions to capital replacement (eg. depreciation)

B. Elect Board Officers for 2026: President, Vice President, Secretary

Motion: Board Officers to Remain the Same for 2026

By: Phil Gamick

Second: Craig Combs

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

9. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Motion: Adjourn Meeting at 8:09 p.m.

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – January 20, 2026

Regular Meeting – February 17, 2026

Regular Meeting – March 17, 2026

Respectfully Submitted,

Deleane Mehler
Administrative Assistant