

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES**

Tuesday, April 21, 2026

DSPUD Office, 53823 Sherritt Lane, Soda Springs, California

1. CALL TO ORDER

President Cathy Preis called the meeting to order at 6:08 P.M.

2. ROLL CALL

Board Members Present: President Cathy Preis, Vice President Joni Kaufman, Director Craig Combs, Director Phil Gamick, and Director Dawn Parkhurst.

Staff Present: General Manager Steven Palmer, Chief Plant Operator Jim King, and Legal Counsel Geoff Evers.

3. CLEAR THE AGENDA

There were no changes to the agenda.

4. PUBLIC PARTICIPATION

Shawn Forry addressed the Board with comments regarding the proposed rates, raising the following points:

- A rate protest is being coordinated in the community.
- Clarification was requested regarding who may sign protests for properties held in a trust.
- The District should be reviewing equivalent dwelling units (EDUs) on an annual basis.
- Ordinance 94-05 is in need of updating.
- The current EDU rating is based on a higher gallons-per-day figure than actual usage; the TSA total meter allotment is 5 MGD while recorded flow for one month was 8 MGD. Mr. Forry questioned how this is possible and suggested the District should be reading water meters of its largest users.

5. CONSENT CALENDAR

The Consent Calendar included the following items:

- Approve Finance Report for April 2026
- Cash Disbursements – General, Month of March
- Cash Disbursements – Payroll, Month of March
- Schedule of Cash and Reserves, February
- Accountants' Financial Statements, February
- Approve Regular Meeting Minutes for March 17, 2026
- Safety Minutes, March 2026

ACTION: Motion to approve the Consent Calendar by Vice President Kaufman. Second by Director Parkhurst. Motion carried unanimously.

6. DEPARTMENT REPORTS

6A. Administration – Steven Palmer, General Manager

Report presented by General Manager Steven Palmer.

6B. Operations and Maintenance Summary, March

Report presented by Chief Plant Operator Jim King.

Public comment was received from Bill Brown, who noted that a meter box near the Clair Tappan Lodge, located behind the dumpsters, is damaged.

7. INFORMATION

7A. Review of Preliminary Design Report and Preliminary Engineering Drawings for Big Bend Phase 1 Waterline Replacement

Logan Howard of BenEN presented the design and cost estimate to the Board.

8. ACTION ITEMS

8A. None

8B. Adopt a Resolution Implementing an Administrative Fee Schedule

ACTION: Motion by Vice President Kaufman. Second by Director Parkhurst.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

8C. Adopt a Resolution Declaring an Election on November 3, 2026 and Requesting The County to Consolidate the Election with Other Elections

ACTION 1: Motion by Director Combs to adopt Resolution 2026-02. Second by Vice President Kaufman.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

ACTION 2: Motion by Director Parkhurst to adopt Resolution 2026-03. Second by Vice President Kaufman.

Vote:

- President Preis – Aye

- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

8D. Vote for Placer Local Agency Formation Commission Regular Special District Representative

ACTION: Motion by Director Combs to cast a vote for Judy Friedman. Second by Vice President Kaufman.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

9. DIRECTOR REPORTS

Each Director reported that they have submitted their Form 700 (Statement of Economic Interests).

10. ADJOURNMENT

ACTION: Motion to adjourn by Vice President Kaufman. Second by Director Parkhurst.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

The meeting was adjourned at 6:55 P.M.

Minutes prepared by:

Steve Palmer

Steven Palmer, General Manager
Donner Summit Public Utility District

Approved by the Board of Directors:

Coltney Preis