

## **Agenda Item: 8C**



## STAFF REPORT

**TO:** Board of Directors

**PREPARED BY:** Steven Palmer, CSDM, PE, General Manager

**SUBJECT:** Agreement with the Placer County Water Agency for a \$42,000 Grant from the Financial Assistance Program for Preliminary Design Report for Interconnection with Sierra Lakes County Water District

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### **RECOMMENDATION**

Approve the agreement and authorize the General Manager to sign the Funding Agreement with the Placer County Water Agency (PCWA) for a \$42,000 grant from the Financial Assistance Program (FAP) for a preliminary design report (PDR) for interconnection with Sierra Lakes County Water District.

### **BACKGROUND**

PCWA implements an annual FAP to provide loans or grants to districts for the conservation and development of eligible water supplies and facilities. To be eligible, the organization must be an irrigation district, county water district, water conservation district, municipality, town, or any other district or political subdivision of the State empowered by law to appropriate water and deliver water to water users within Placer County. Projects, programs, or facilities related to the production, treatment, storage, transmission, distribution or conservation of water for beneficial use within the County of Placer are eligible for funding.

Lake Angela, which serves as the District's sole source of supply, has experienced algal blooms in the past which has resulted in water quality impacts. The District's water supply reliability is also threatened by the impacts from drought, which are expected to be exacerbated by future climate conditions. Moreover, Senate Bill 552 (SB 552) (California Water Code Section 10609.60 et seq.) which was signed in September 2021 requires that no later than January 1, 2027, the District have at least one backup water supply or a water system intertie that meets current water quality requirements and is sufficient to meet average daily demand. DSPUD approved a Water Supply Resiliency Study in 2024, which identified an intertie with Sierra Lakes County Water District as a feasible second source of supply.

Over the last year, the General Manager has submitted multiple requests for technical assistance to the State to further evaluate the intertie, and those requests have been denied. In order to pay for additional evaluation, the General Manager applied for \$42,000 from the 2025 PCWA FAP for a preliminary design report (PDR) to interconnect the water system with Sierra Lakes County Water District. The scope of the grant is to provide a PDR to evaluate the construction of a minimum 8-inch diameter treated water pipeline along Soda Springs Road for approximately 0.8 miles. The potential pipeline would connect to DSPUD's water system on Soda Springs Road near the Soda Springs ski resort and extend along Soda Springs Road to the Sierra Lakes County Water District near the intersection of Soda Springs Road and Pahatsi Road. The PDR will include a topographic survey, utility survey, hydraulic evaluation, preliminary design layout, and updated construction cost estimate. The grant application is included in Attachment 1.

### **DISCUSSION**

PCWA awarded DSPUD \$42,000 for a PDR at their Board meeting on May 20, 2025. To accept the grant, DSPUD must execute the Funding Agreement included as Attachment 2. The terms of the agreement include:

- Scope of work as described in grant application (Attachment 1).
- Must be complete prior to December 31, 2026, unless an extension is requested in writing 60 days prior to completion date.
- Reimbursement basis and requests may be submitted monthly.
- This grant requires a \$4,000 match from DSPUD funds.

The grant funding plus the match provides \$46,000 for this project. This funding will be used primarily for surveying,

### **FISCAL IMPACT**

Approving the agreement will result in \$42,000 in funding from PCWA on a reimbursement basis.

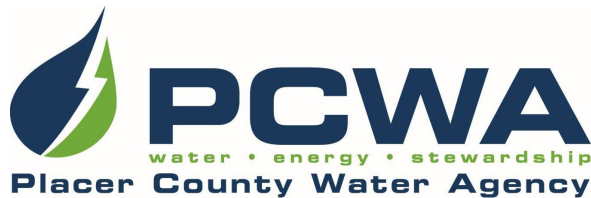
This grant requires a \$4,000 match from DSPUD funds which will come from reserves. This is included in the Fiscal Year 2025-2026 operating budget presented to the Board at today's meeting. This year's operating budget includes spending about \$370,111 from reserves to pay for capital projects. The operating fund reserves are projected to decrease to \$169,053 at the end of Fiscal Year 2025-2026.

### **CEQA ASSESSMENT**

This action is not a CEQA Project. A CEQA analysis will be performed as part of preparing the engineering plans and specifications.

### **ATTACHMENTS**

1. Grant Application
2. Funding Agreement



## 2025 Financial Assistance Program

**Entity Name:** Donner Summit Public Utility District

**FAP Project(s) Title included in the Project Database you wish to submit for FAP:**

- Preliminary Design Report for Interconnection with Sierra Lakes County Water District

**This Financial Assistance Request is for a \_\_\_\_\_ Loan or   X   Grant.**

**If requesting a Loan, please provide the source of funds for repayment:**

**As the FAP loan and grant funding resources are limited, at times the FAP requests have only been partially funded. If only a portion of the requested FAP Project amount was awarded, how would the project proceed?**

Would not proceed

**If available online, please provide the website for the most current audited Financial Statements and Budget.**

**If not available online, please upload the documents into the Project Database.**

### Authorization

A handwritten signature in blue ink, appearing to read "St Palmer".

Signature

2/20/2025

Date

Print Name: Steven Palmer

Electronic submissions are required and deliverable to: [PCWAFAP@pcwa.net](mailto:PCWAFAP@pcwa.net)

**Submit by 5:00 pm February 20, 2025 for current year consideration.  
Submissions received after 5:00 pm February 20, 2025 will be returned.**

**Placer County Water Agency**  
**2025 Financial Assistance Program Funding Request Summary**

<b>1 Donner Summit Public Utility District</b>	<b>Request: \$42,000 Grant</b>
<b>Element 3, Water Supply Reliability</b>	<b>Total Project Cost: \$881,000</b>
<b>Project Title: Preliminary Design Report for Interconnection with Sierra Lakes County Water District</b>	

The 2025 grant request is for:

FAP request of \$42,000 will primarily be used for surveying, hydraulic modelling, and cost estimating.

**Project Statement:**

DSPUD faces many challenges when it comes to maintaining an adequate, reliable, high-quality water supply. Lake Angela, which serves as the District's sole source of supply, has experienced algal blooms in the past which has resulted in water quality impacts. The District's water supply reliability is also threatened by the impacts from drought, which are expected to be exacerbated by future climate conditions. Moreover, Senate Bill 552 (SB 552) (California Water Code Section 10609.60 et seq.) which was signed in September 2021 requires that no later than January 1, 2027, the District have at least one backup water supply or a water system intertie that meets current water quality requirements and is sufficient to meet average daily demand. DSPUD approved a Water Supply Resiliency Study in 2024, which identified an intertie with Sierra Lakes County Water District as a feasible second source of supply.

**Project Description:**

This project will provide a preliminary design report for the construction of a minimum 8-inch diameter treated water pipeline along Soda Springs Road for approximately 0.8 miles. The potential pipeline would connect to DSPUD's water system on Soda Springs Road near the Soda Springs ski resort and extend along Soda Springs Road to the Sierra Lakes County Water District near the intersection of Soda Springs Road and Pahatsi Road. The preliminary design report will include a topographic survey, utility survey, hydraulic evaluation, preliminary design layout, and updated construction cost estimate.

**Water Entity Metrics:**

- 364 Treated water connections
- 364 Treated water connections metered
- 0 Irrigation water connections
- \$701.00 Current year water system expense budget
- \$6.00 Assets per most recent audit
- \$30.00 Property tax revenue, if any
- 7 Full-time staff
- 0 Part-time/volunteers



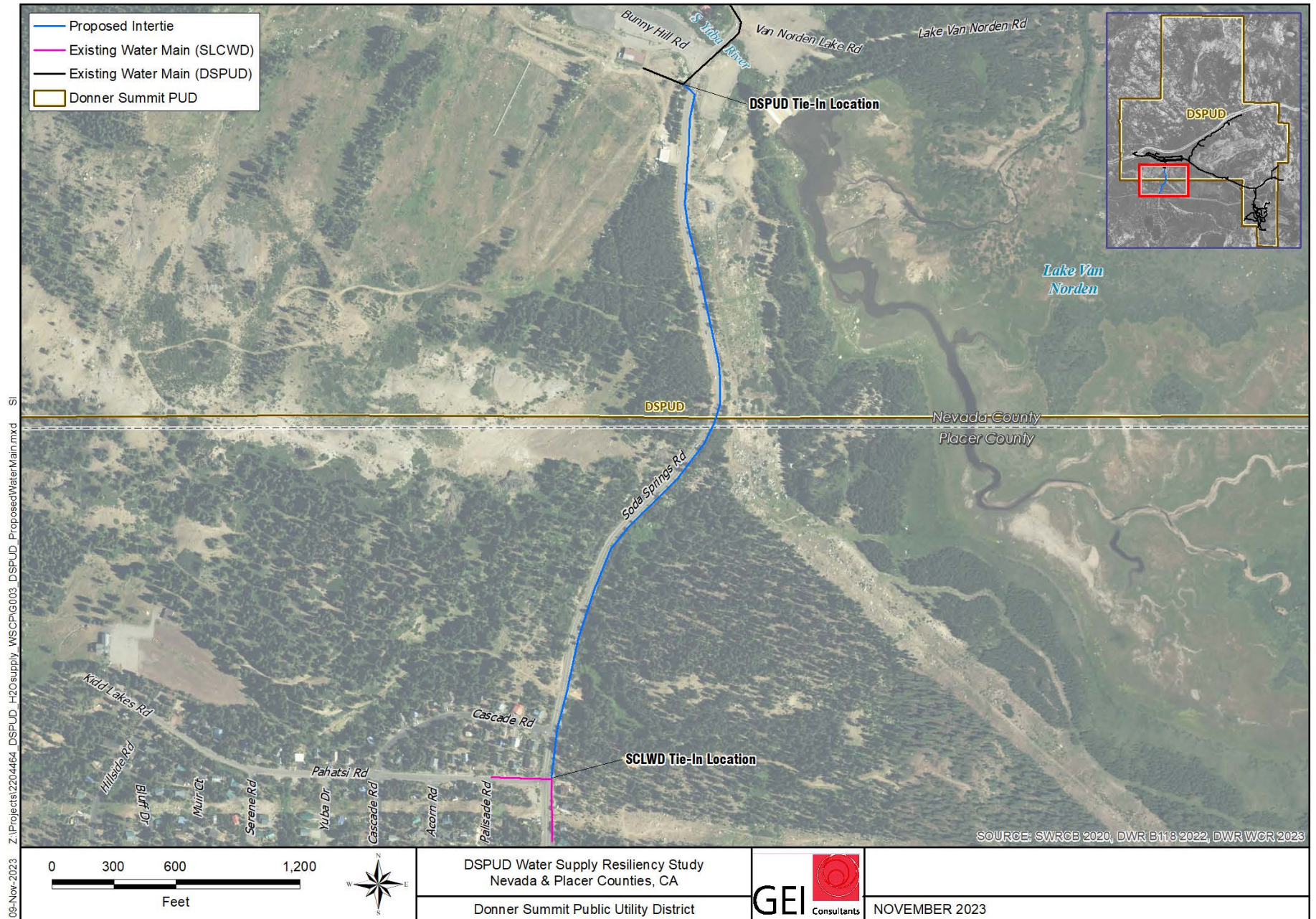


Figure 5-1: Sierra Lakes County Water District Intertie Conceptual Location and Alignment

- The new intertie would require a minimum of an 8-inch main built from high-density polyethylene that would be installed via open cut excavation and placed along Soda Springs Road, going north for approximately 0.8 miles. The connection to the DSPUD water supply system would occur south of the town of Soda Springs at the intersection of Bunny Hill Rd and Soda Springs Rd. The elevation at this intersection is 6,765.
- Since the system tie-in is below the existing system at SLCWD, a booster pump station would not be required to meet demands. For the DSPUD system to serve as a backup source for SLCWD, a booster pump station could be required to pump water back and forth from the two systems. This booster pump station is estimated to cost around \$150,000 assuming a 100 foot raise in elevation with a capacity of 100 gpm.
- If the existing line at the intersection of Bunny Hill and Soda Springs is less than 6 inches, an additional 0.1-miles of pipeline would be required to tie into the system in Soda Springs. The additional pipe cost will not be significant, but the additional pipeline would require crossing the railroad line that traverses south of the town of Soda Springs (see Appendix D for more details). The costs associated with permitting and impacts on construction schedules could be significant. Cost estimates for an intertie with SLCWD assume directional drilling beneath the existing railroad will not be required.

#### 5.2.1.2 ESTIMATED COST

The total estimated cost for an intertie with SLCWD is estimated at \$835,000 (Table 5-1). This cost estimate includes costs for construction, mobilization/demobilization, design and engineering, legal, engineering during construction, and construction management. Assumptions used to develop these costs can be found in Appendix D. Note that cost estimates included as part of this study are classified as Class 5 (reconnaissance-level) according to the Association for the Advancement of Cost Engineering International standards. It is important to note that the Class 5 estimate is subject to change as the level of detail increases, and the expected accuracy of a Class 5 estimate ranges from -20 to -50 percent on the low side and +30 to +100 percent on the high side.

*Table 5-1. Intertie Major Construction Cost Estimate*

Item No.	Cost Component	Estimated Cost
1	Major Construction	\$588,000
2	Mobilization and Demobilization (10% of Item No. 1)	\$59,000
3	Subtotal	\$647,000
4	Design and Engineering (15% of Item No. 3)	\$97,000
5	Legal (2% of Item No. 3)	\$13,000
6	Engineering During Construction (2% of Item No. 3)	\$13,000
7	Construction Management (10% of Item No. 3)	\$65,000
8	Subtotal	\$188,000
<b>Total (Item No. 3 + Item No. 8)</b>		<b>\$835,000</b>





PLACER COUNTY WATER AGENCY  
SINCE 1957  
BOARD OF DIRECTORS BUSINESS CENTER  
Gray, 114 Ferguson Road  
Primo Santini, District 2  
Chris Wilson, District 3  
Robert Dugan, District 4  
Joshua Alpine, District 5  
Andrew Fecko, General Manager

MAIL  
P.O. Box 6570  
Auburn, CA 95604  
PHONE  
(530) 823-4850  
(800) 464-0030  
WWW.PCWA.NET

June 17, 2025  
Agenda Item: 8C  
Attachment 2

June 10, 2025

Mr. Steven Palmer  
General Manager  
Donner Summit Public Utility District  
P.O. Box 610  
Soda Springs, CA 95728

Dear Steven,

On May 19, 2025, the Placer County Water Agency Board of Directors awarded the Donner Summit Public Utility District a Grant totaling \$42,000 for the project titled "Preliminary Design Report for Interconnection with Sierra Lakes County Water District," under PCWA's 2025 Financial Assistance Program.

Please indicate your acceptance of the terms of this Agreement by electronically signing this document in Adobe Sign. Once countersigned by the Agency, you will receive an executed original for your files.

Thank you for your interest in the Financial Assistance Program. Should you have any questions, please do not hesitate to contact me at (530) 823-4840 or Jessica Finato at (530) 823-4874.

Sincerely,

Carrie Parks  
Director of Financial Services





**Placer County Water Agency**  
**2025 Financial Assistance Program**  
**Funding Agreement**

**June 17, 2025**  
**Agenda Item: 8C**  
**Attachment 2**

This Agreement by and between the **Placer County Water Agency**, (“PCWA” or “Agency”), and **Donner Summit Public Utility District**, (“District” or “DSPUD”), collectively referred to as “Parties,” for a Grant under the 2025 PCWA Financial Assistance Program, (“FAP”) is made as of the date executed by the last signatory of this Agreement, (“Effective Date”).

**RECITALS**

- A. In accordance with the provisions of the PCWA’s Financial Assistance Program, the District submitted a request for a Grant of \$42,000 to be reimbursed toward specific costs of the District’s total estimated cost of its project entitled “Preliminary Design Report for Interconnection with Sierra Lakes County Water District,” (Project).
- B. After duly considering the District’s request, PCWA’s Staff recommended and PCWA Board of Directors approved, on May 19, 2025, to Award a Grant of \$42,000 to the District, on a reimbursement basis, to cover a portion of costs for surveying, hydraulic modelling, and cost estimating for inclusion in a preliminary design report for an interconnection with Sierra Lakes County Water District, subject to the terms and conditions of this Grant Agreement.

**NOW THEREFORE, the Parties hereto agree as follows:**

- 1. Amount and Purpose of Grant PCWA hereby agrees to a grant to the District in the amount of \$42,000 to assist the District in funding the Project. The scope of the District’s Project as set forth in the application, which is attached hereto as **EXHIBIT A, Scope of Work**.
- 2. Term of the Grant The District hereby agrees to use the funds to be granted to it pursuant to this Agreement, solely for the purpose of completing the Project stated herein. The District agrees to complete the District’s Project on or before December 31, 2026. If the Project cannot be completed by that date, the District may request a time extension. The request for an extension shall be submitted to PCWA at least 60 days prior to the Completion Date, which at PCWA’s sole discretion, may be authorized by the Director of Financial Services in writing with or without supplemental conditions.
- 3. Disbursement of Funds Grant funding is performed on a reimbursement basis; thus, the District would pay for the Project’s cost, then submit a payment request to PCWA for reimbursement from the awarded grant funding. Payment requests may be submitted throughout the Project, no more frequently than monthly, or once upon completion of the Project. The District shall complete, sign and submit a reimbursement request in the format



**Placer County Water Agency**  
**2025 Financial Assistance Program**  
**Funding Agreement**

**June 17, 2025**  
**Agenda Item: 8C**  
**Attachment 2**

provided in **EXHIBIT B, Reimbursement Request**, with appropriate supporting documentation for the allowable actual Project costs incurred by the District under this Agreement. Upon receipt of the Reimbursement Request, PCWA will review the completed form and the provided supporting documentation and, if approved, will pay the allowable costs under this Agreement, but in no event will PCWA pay more than the grant award amount stated in Section 1 above. The District's final reimbursement shall be submitted no later than 60 days after the completion date referenced in Section 2 above. PCWA reserves the right to hold the final reimbursement amount or 10% of the grant award until a final report is completed and received.

4. **Project Costs** The District shall pay any and all costs connected with the Project, without limitation. If the Project Grant award amount is not sufficient to pay the Project costs in full, the District shall nonetheless complete the Project and pay all Project costs in excess of the available Project Grant award amount. The District shall not be entitled to any reimbursement from the Agency for Project costs in excess of the Grant award amount. Should the grant award be insufficient to complete the Project within the term of the Grant in **Article 2**, it will be the District's responsibility to complete the Project using other funding opportunities, or operations expenses. Any allocated grant award funds remaining unused at the end of the grant term, or extension, will be un-allocated and returned to the FAP pool of funds for use in future FAP awards.
5. **Final Report** Where applicable, the District agrees to furnish PCWA a copy of all final reports, studies or assessments associated with the Project and receipt of the final report may be a condition of final disbursement of funds.
6. **Examination and Audit** The District acknowledges that pursuant to California Government Code Section 8546.7:

Notwithstanding any other provision of law, every contract involving the expenditure of public funds in excess of ten thousand dollars (\$10,000) entered into by any state agency, board, commission, or department or by any other public entity, including a city, county, city and county, or district, shall be subject to the examination and audit of the California State Auditor, at the request of the public entity or as part of any audit of the public entity, for a period of three years after final payment under the contract.

Every contract shall contain a provision stating that the contracting parties shall be subject to that examination and audit. The failure of a contract to contain this provision shall not preclude the California State Auditor from conducting an examination and



**Placer County Water Agency**  
**2025 Financial Assistance Program**  
**Funding Agreement**

**June 17, 2025**  
**Agenda Item: 8C**  
**Attachment 2**

audit of the contract at the request of the public entity entering into the contract or as part of any audit of the public entity.

The examinations and audits under this section shall be confined to those matters connected with the performance of the contract, including, but not limited to, the costs of administering the contract. In compliance with the above, the District shall maintain and make available for such inspection accurate records of all its costs, disbursements, and receipts with respect to its activities under this Grant. During regular office hours, PCWA's duly authorized representatives shall have the right to inspect and make copies of any books, records, or reports of the District pertaining to this Grant, the District's Project, or matters related hereto. Failure or refusal by the District to comply with this provision shall be considered a substantial failure to comply with this Agreement and PCWA may withhold disbursements to the District or request any reimbursed funds to be refunded.

7. Indemnification The District agrees to indemnify, defend and save harmless PCWA, its Board of Directors, officers, agents, employees, and volunteers from any and all suits, actions, claims, and or losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services , materials, or supplies in conjunction with the performance of this Agreement, from any and all claims and or losses accruing or resulting to any person, firm or corporation who may be injured or damaged by District in the performance of this agreement, and from any and all claims resulting from legal challenges to the District's Project, including, but not limited to, environmental review and compliance. This indemnity shall survive the termination of this Agreement whether by completion of the Project or any other reason whatsoever.

The District (including its contractor, subcontractors, stakeholders, and sub-recipients) shall maintain liability insurance, workers compensation and property coverage sufficient to indemnify PCWA from claims for death, bodily injury, property damage, loss or other liability that could result from one or more identified activities carried out in connection with this FAP award agreement. PCWA, its Board of Directors, officers, agents, employees, and volunteers shall be specifically named as Additionally Insured under the recipient's policies.

The District agrees to promptly report and cooperate with PCWA in the investigation and defense of any claims that may be filed against PCWA arising out of the activities of the District, its agents, employees or contractors.



**Placer County Water Agency**  
**2025 Financial Assistance Program**  
**Funding Agreement**

**June 17, 2025**  
**Agenda Item: 8C**  
**Attachment 2**

In the event of damage or destruction to the project, in whole or in part, nothing herein contained shall be deemed to require PCWA to replace or repair the building(s), property, or project. The District agrees that PCWA has no obligation for salvage, demolition or repair.

8. Notices All notices that are required to be given to one party by the other under this Agreement shall have been deemed to have been given if delivered personally or enclosed in a properly addressed envelope for delivery by registered or certified mail addressed to the parties at the addresses below, unless such addresses are changed by notice to the other party.

District

Donner Summit Public Utility District  
P.O. Box 610  
Soda Springs, CA 95728

Agency

Placer County Water Agency  
P.O. Box 6570  
Auburn CA 95604-6570

9. Dispute Resolution If a dispute arises concerning any controversy or claim arising out of or relating to this Agreement or the breach thereof, or relating to its application or interpretation, the aggrieved party will notify the other party of the dispute in writing within 20 days after such dispute arises. If the Parties fail to resolve the dispute within 60 days after delivery of such notice, each party will promptly nominate a senior officer of its organization to meet at any mutually agreed time and location to resolve the dispute. The Parties shall use their best efforts to reach a just and equitable solution satisfactory to all Parties. Should the Parties be unable to resolve the dispute to their mutual satisfaction within 60 days thereafter, the dispute will be subject to mediation, pursuant to (10), below. The time periods set forth in this section are subject to extension as agreed to by the Parties.
10. Mandatory Non-binding Mediation If a dispute is not resolved pursuant to (9), above, the Parties agree to first endeavor to settle the dispute in an amicable manner, using mandatory non-binding mediation initiated and conducted under the applicable rules of the American Arbitration Association, before having recourse in a court of law. Each party shall bear its own legal expenses, and the expenses of witnesses for either side shall be paid by the party producing such witnesses. All expenses of the mediator, including required travel, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise. Any resultant agreements from mediation shall be documented in writing. All mediation proceedings, results, and documentation, including without limitation any materials prepared or



**Placer County Water Agency**  
**2025 Financial Assistance Program**  
**Funding Agreement**

**June 17, 2025**  
**Agenda Item: 8C**  
**Attachment 2**

submitted or any positions taken by or on behalf of either party, shall be inadmissible for any purpose in any legal proceeding (pursuant to California Evidence Codes sections 1115 through 1128), unless such admission is otherwise agreed upon in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their actions shall not be subject to discovery. The mediation shall be completed within 60 days after selection of the mediator, unless the Parties agree to extend the mediation period. Either party may thereafter pursue its available legal and equitable remedies, pursuant to the laws of the State of California. Nothing in this Agreement or provision shall constitute a waiver of any of the government claim filing requirements set forth in Title 1, Division 3.6, of the California Government Code or as otherwise set forth in local, state and federal law. In the event of any action between Parties seeking enforcement of any of the terms and conditions of this Agreement, the prevailing party in such action shall be awarded its reasonable costs and expenses, including but not limited to taxable costs, and its reasonable attorneys' fees.

11. **Severability** If a provision of this Agreement violates any applicable law or regulation, that provision will be stricken from the Agreement, and all other provisions of this Agreement will remain in full force.
12. **Enforcement of Agreement** This Agreement shall be governed, construed and enforced in accordance with the laws of the State of California. Venue of any litigation arising out of or connected to this Agreement shall lie exclusively in the state trial court or Federal District Court in the Counties of Placer or Sacramento, within the Eastern District of California and Parties consent to jurisdiction over their persons and over the subject matter of such litigation in such courts, and consent to service of process issued by such courts. Each party accepts for itself, generally and unconditionally, the exclusive jurisdiction of these courts and waives any defense of forum non conveniens.

This Agreement shall not be interpreted in favor of any party by virtue of said party not having prepared this Agreement.

No right conferred on either party under this Agreement shall be deemed waived, and no breach of this Agreement excused, unless such waiver is in writing and signed by the party claimed to have waived such right. Neither the Agency's review, approval or acceptance of, nor disbursement of funds for, the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and the District shall be and remain liable to the Agency in accordance with applicable law for all damages caused by the District's negligent performance of any of the work under this Agreement.





**Placer County Water Agency  
2025 Financial Assistance Program  
Funding Agreement**

**June 17, 2025  
Agenda Item: 8C  
Attachment 2**

By signing below, signatory warrants and represents that they have accessed and read all Agreement documents and is fully authorized to execute this Agreement in their authorized capacity, that they have the authority to bind the entity listed below to contractual obligations and that by their signature on this Agreement, the entity on behalf of which they acted, executed this Agreement.

**PLACER COUNTY WATER AGENCY**

BY:

Date:

Name:

Title:

**DONNER SUMMIT PUBLIC UTILITY DISTRICT**

BY:

Date:

Name:

Title:



**Placer County Water Agency  
2025 Financial Assistance Program  
Funding Agreement**

**June 17, 2025  
Agenda Item: 8C  
Attachment 2**

**EXHIBIT A  
Scope of Work**

The following is a summary of the scope of work encompassing the Project and the specific Project costs covered by this Grant Agreement.

**Project Description:**

This project will provide a preliminary design report for the construction of a minimum 8-inch diameter treated water pipeline along Soda Springs Road for approximately 0.8 miles. The potential pipeline would connect to DSPUD's water system on Soda Springs Road near the Soda Springs ski resort and extend along Soda Springs Road to the Sierra Lakes County Water District near the intersection of Soda Springs Road and Pahatsi Road. The preliminary design report will include a topographic survey, utility survey, hydraulic evaluation, preliminary design layout, and updated construction cost estimate.

**Specific Project Costs covered by this Grant Agreement:** The approved Grant amount is for reimbursement to cover a portion of costs for surveying, hydraulic modelling, and cost estimating for inclusion in a preliminary design report for an interconnection with Sierra Lakes County Water District.



# Placer County Water Agency

## 2025 Financial Assistance Program EXHIBIT B

### Reimbursement Request

DSPUD\_2025\_7

Send to: Placer County Water Agency

P.O. Box 6570, Auburn, CA 95604-6570 pcwafap@pcwa.net

Inv #

District Name

Date

Donner Summit Public Utility District	
---------------------------------------	--

Project Title

Vendor #

P.O. No.

Preliminary Design Report for Interconnection with Sierra Lakes County Water District	4697	251340
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### PAYMENT REQUEST

(Please Round amounts to the nearest whole dollar)

- |   |    |        |
|---|----|--------|
| a. Grant Amount   | \$ | 42,000 |
| b. Less Reimbursement(s) to Date                                      |    |        |
| c. Amount Available (a. minus b.)                                     |    |        |
| d. Less Amount of this Payment Request                                |    |        |
| e. Remaining Funds available after this Payment Request (c. minus d.) | \$ |        |
| f. Is this the final Payment Request: Yes ____ No ____                |    |        |

Payments will be sent to the District address on the application noted below:

(please correct if a different address is required)

Street Address: P.O. Box 610, Soda Springs, CA 95728  
Attention: Mr. Steven Palmer, General Manager

### Authorized District Representative Requesting Payment:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_ Email: \_\_\_\_\_

Title (please print): \_\_\_\_\_ Phone: \_\_\_\_\_

### PCWA APPROVAL FOR PAYMENT: CWMP ELEMENT: 3 – Water Supply Reliability COMPLETION DATE: December 31, 2026

CWMP Finance Signature	Name (please print)	Date:
CWMP Approval Signature	Name (please print)	Date:
Technical Services – CMIS Engineering approval	Name (please print)	Date:
PO Entry Signature	Name (please print)	PO Line: Date:
		251340



# Placer County Water Agency

## 2025 Financial Assistance Program EXHIBIT B

### ATTACHMENT 1 PAYMENT REQUEST FORM SUMMARY

DISTRICT Donner Summit Public Utility District FAP # DSPUD\_2025\_7

PROJECT TITLE Preliminary Design Report for Interconnection with Sierra Lakes County Water District

PURCHASE ORDER 251340

#### REIMBURSEMENT DATE

PAYMENT DATE	VENDOR	VENDOR INVOICE NUMBER	VENDOR INVOICE TOTAL	FAP REIMBURSEMENT AMOUNT	BACK-UP ITEM
					A
					B
					C
					D
					E
					F
					G
					H
					I
					J
					K
					L
					M
					N

FAP REIMBURSEMENT REQUEST TOTAL

0.00