

Agenda Item: 5B

**Donner Summit Public Utility District
Board of Directors Regular Meeting Minutes
Tuesday, October 21, 2025 – 6:00 P.M.**

DSPUD Office, 53823 Sherritt Lane, Soda Springs California

**Director Craig Combs attended by teleconference at: Juns 610,
923 Tux, Austria**

STAFF PRESENT: Steven Pamer, General Manager; Jim King, Chief Operator

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom; David Harden,
Ben-En, Inc.

1. Call to Order

President Cathy Preis called the meeting to order at 6:08 p.m.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufamn, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present (Arrived 6:33 p.m.)
Craig Combs, Director	- Present

3. Clear the Agenda

No changes.

4. Public Participation

No comments

5. Consent Calendar

- A. Approve Finance Report for October 2025**
- 1. Cash Disbursements–General**, Month of September
 - 2. Cash Disbursements–Payroll**, Month of September
 - 3. Schedule of Cash and Reserves**, August
 - 4. Accountants Financial Statements**, August

B. Approve Regular Meeting Minutes for September 16, 2025

Motion: Approve the Consent Calendar

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 4 Ayes, 0 Noes, 1 Absent (Gamick), 0 Abstain

Motion Approved

6. Department Reports

A. Administration - Steven Palmer, General Manager
Reported

B. Operations and Maintenance Summary, September
Reported

7. Information

A. Fiscal Year 2024-2025 Budget to Actual Report (Unaudited)
General Manager Steven Palmer presented the report. Director Phil Gamick arrived during the presentation.

8. Action

A. Big Bend Water System Pipeline Replacement Phase 1 Basis of Design Report
David Harden from Ben-En presented the Basis of Design Report for Board approval.

Motion: Approve Basis of Design Report

By: Dawn Parkhurst

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Approved

9. Director Reports:

Director Gamick requested that the District organize an event to express appreciation for its employees.

10. Adjournment

Motion: Adjourn Meeting

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Approved

Meeting adjourned at 6:52 p.m.

Schedule of Upcoming Meetings

Regular Meeting – November 18, 2025

Regular Meeting – December 16, 2025

Regular Meeting – January 20, 2026

Respectfully Submitted,



Steven Palmer
General Manager