

Agenda Item 5B

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DONNER SUMMIT PUBLIC UTILITIES
BOARD OF DIRECTORS
MEETING MINUTES
September 15, 2026

DSPUD Office, 53823 Sherritt Lane, Soda Springs, California

1. CALL TO ORDER

President Cathy Preis called the meeting to order at 6:06 P.M.

2. ROLL CALL

Board Members Present: President Cathy Preis, Vice President Joni Kaufman, Director Craig Combs, and Director Dawn Parkhurst. Director Phil Gamick (absent)

Staff Present: General Manager Steven Palmer, Plant Manager Jim King, Office Manager Christina Greek, and Legal Counsel Geoff Evers (via Zoom)

3. CLEAR THE AGENDA

None

4. PUBLIC PARTICIPATION

None

5. CONSENT CALENDAR

- Approve Finance Report for September 2026
- Cash Disbursements–General, Month of August
- Cash Disbursements–Payroll, Month of August
- Schedule of Cash and Reserves, July
- Accountants' Financial Statements, July
- Approve Regular Meeting Minutes for August 18, 2026
- Safety Minutes August 2026

ACTION: Motion to approve the Consent Calendar by Vice President Kaufman. Second by Director Combs.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Absent
- Director Parkhurst – Aye

Motion carried 4-0 with 1 absence

6. DEPARTMENT REPORTS

6A. Administration – Steven Palmer, General Manager

Report presented by General Manager Steven Palmer.

6B. Operations and Maintenance Summary, August 2026

Report presented by Plant Manager Jim King. Public comment provided by customer Billy Brown regarding a problem with a water lateral on Fiddleneck.

7. INFORMATION

None

8. ACTION ITEMS

8A. Adopt a Resolution Approving a Sole Source Agreement with Holt of California for Repair and Maintenance of the Emergency Backup Generators at the Wastewater Treatment Plant for \$100,340

Public comment provided by Billy Brown and Shawn Forry.

ACTION: Motion to approve Resolution 2026-15 by Vice President Kaufman. Second by Director Parkhurst.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Absent
- Director Parkhurst – Aye

Motion carried 4-0 with 1 absence

8B. Adopt a Resolution Rejecting All Bids for the 2026 Wastewater Treatment Plant Pavement Rehabilitation Project and Direct the Project to be Rebid

Public comment provided by Billy Brown and Shawn Forry.

ACTION: Motion to approve Resolution 2026-16 by Vice President Kaufman. Second by Director Combs.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Absent
- Director Parkhurst – Aye

Motion carried 4-0 with 1 absence

8C. Approve an Employment Agreement with Steven Palmer for the Position of General Manager

No public comments were made.

ACTION: Motion to approve Employment Agreement with Steven Palmer by Director Parkhurst.
Second by Director Combs

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Absent
- Director Parkhurst – Aye

Motion carried 4-0 with 1 absence.

9. DIRECTOR REPORTS

Director Kaufman reported that her water quality has been great. Director Combs reported that he will miss the meetings in October and November.

10. ADJOURNMENT

ACTION: Motion to adjourn the meeting by Director Combs. Second by Vice President Kaufman.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Absent
- Director Parkhurst – Aye

Motion carried 4-0 with 1 absence.

The Meeting was adjourned at 6:51 PM

Minutes prepared by:

Christina Greek, Office Manager
Donner Summit Public Utility District

Approved by the Board of Directors: _____