

Agenda Item 5B

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**DONNER SUMMIT PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES**

Tuesday, July 21, 2026

DSPUD Office, 53823 Sherritt Lane, Soda Springs, California

1. CALL TO ORDER

President Cathy Preis called the meeting to order at 6:08 P.M.

2. ROLL CALL

Board Members Present: President Cathy Preis, Vice President Joni Kaufman, Director Craig Combs, Director Phil Gamick, and Director Dawn Parkhurst.

Staff Present: General Manager Steven Palmer, Chief Plant Operator Jim King, Assistant Plant Manager Justin Vosburgh and Legal Counsel Geoff Evers (via zoom).

3. CLEAR THE AGENDA

There were no changes to the agenda.

4. PUBLIC PARTICIPATION

Denis Carroll

5. CONSENT CALENDAR

The Consent Calendar included the following items:

- Approve Finance Report for July 2026
- Cash Disbursements – General, Month of June
- Cash Disbursements – Payroll, Month of June
- Schedule of Cash and Reserves, Month of May
- Accountants' Financial Statements, Month of May
- Approve Meeting Minutes for June 16, 2026
- Safety Minutes, June 2026
- Adopt Resolutions 2026-11 and 2026-12 Requesting Collection of Unpaid Charges on the Nevada and Placer County Tax Rolls

ACTION: Motion to approve the Consent Calendar by Vice President Kaufman. Second by Director Parkhurst. Motion carried unanimously.

6. DEPARTMENT REPORTS

6A. Administration – Steven Palmer, General Manager

Report presented by General Manager Steven Palmer.

6B. Operations and Maintenance Summary, June 2026

Report presented by Chief Plant Operator Jim King.

7. INFORMATION

None

8. ACTION ITEMS

8A. Staff Update and Board Discussion Regarding Alternative Procedures for Calculating Wastewater Utilization

Comments were received from Rayna, Andrea Broaddus, Shawn Forry, Tom Appelbaum, and Billy Brown. Board gave staff direction to provide more research and report at next meeting.

8B. Approve a First Amendment to the Professional Services Agreement with Hansford Economic Consulting, LLC for Extra Work on the 2026 Utility Rate Study, Increasing the Not to Exceed Amount by \$6,090

ACTION: Motion to approve of first amendment by Vice President Kaufman. Second by Director Combs.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

8C. Adopt a Resolution Waiving Formal Bidding, Approving an Agreement with Karl Needham Enterprises, Inc. in the Amount of \$48,000 for Rental of a Centrifuge and Poly Pump, and Increasing the Operating Budget

ACTION: Motion to approve Resolution 2026-14 by Director Gamick. Second by Vice President Kaufman.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye

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- Director Parkhurst – Aye
- Motion carried unanimously.

8D. VOTE for California Special District Association Board of Directors

ACTION: Motion to vote for Pete Kampa by Craig Combs. Second by President Preis.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

8. DIRECTOR REPORTS

Director Parkhurst thanked staff for trying to address the concerns of the customers.
Recess at 7:42 PM.

Opened closed session at 7:56 PM.

9. CLOSED SESSION: Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One Case

ACTION: There was no reportable action taken during Closed Session.

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10. ADJOURNMENT

ACTION: Motion to adjourn by Vice President Kaufman. Second by Director Combs.

Vote:

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Absent
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

The meeting was adjourned at 8:48 P.M.

Minutes prepared by:



Steven Palmer, General Manager
Donner Summit Public Utility District

Approved by the Board of Directors: _____