

**Agenda Item 5B**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES**

**Tuesday, April 21, 2026**

DSPUD Office, 53823 Sherritt Lane, Soda Springs, California

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**1. CALL TO ORDER**

President Cathy Preis called the meeting to order at 6:08 P.M.

**2. ROLL CALL**

**Board Members Present:** President Cathy Preis, Vice President Joni Kaufman, Director Craig Combs, Director Phil Gamick, and Director Dawn Parkhurst.

**Staff Present:** General Manager Steven Palmer, Chief Plant Operator Jim King, and Legal Counsel Geoff Evers.

**3. CLEAR THE AGENDA**

There were no changes to the agenda.

**4. PUBLIC PARTICIPATION**

Shawn Forry addressed the Board with comments regarding the proposed rates, raising the following points:

- A rate protest is being coordinated in the community.
- Clarification was requested regarding who may sign protests for properties held in a trust.
- The District should be reviewing equivalent dwelling units (EDUs) on an annual basis.
- Ordinance 94-05 is in need of updating.
- The current EDU rating is based on a higher gallons-per-day figure than actual usage; the TSA total meter allotment is 5 MGD while recorded flow for one month was 8 MGD. Mr. Forry questioned how this is possible and suggested the District should be reading water meters of its largest users.

**5. CONSENT CALENDAR**

The Consent Calendar included the following items:

- Approve Finance Report for April 2026
- Cash Disbursements – General, Month of March
- Cash Disbursements – Payroll, Month of March
- Schedule of Cash and Reserves, February
- Accountants' Financial Statements, February
- Approve Regular Meeting Minutes for March 17, 2026
- Safety Minutes, March 2026

**ACTION:** Motion to approve the Consent Calendar by Vice President Kaufman. Second by Director Parkhurst. Motion carried unanimously.

## **6. DEPARTMENT REPORTS**

### **6A. Administration – Steven Palmer, General Manager**

Report presented by General Manager Steven Palmer.

### **6B. Operations and Maintenance Summary, March**

Report presented by Chief Plant Operator Jim King.

Public comment was received from Bill Brown, who noted that a meter box near the Clair Tappan Lodge, located behind the dumpsters, is damaged.

## **7. INFORMATION**

### **7A. Review of Preliminary Design Report and Preliminary Engineering Drawings for Big Bend Phase 1 Waterline Replacement**

Logan Howard of BenEN presented the design and cost estimate to the Board.

## **8. ACTION ITEMS**

### **8A. None**

### **8B. Adopt a Resolution Implementing an Administrative Fee Schedule**

**ACTION:** Motion by Vice President Kaufman. Second by Director Parkhurst.

**Vote:**

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

### **8C. Adopt a Resolution Declaring an Election on November 3, 2026 and Requesting The County to Consolidate the Election with Other Elections**

**ACTION 1:** Motion by Director Combs to adopt Resolution 2026-02. Second by Vice President Kaufman.

**Vote:**

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

**ACTION 2:** Motion by Director Parkhurst to adopt Resolution 2026-03. Second by Vice President Kaufman.

**Vote:**

- President Preis – Aye

- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

#### **8D. Vote for Placer Local Agency Formation Commission Regular Special District Representative**

**ACTION:** Motion by Director Combs to cast a vote for Judy Friedman. Second by Vice President Kaufman.

**Vote:**

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

#### **9. DIRECTOR REPORTS**

Each Director reported that they have submitted their Form 700 (Statement of Economic Interests).

#### **10. ADJOURNMENT**

**ACTION:** Motion to adjourn by Vice President Kaufman. Second by Director Parkhurst.

**Vote:**

- President Preis – Aye
- Vice President Kaufman – Aye
- Director Combs – Aye
- Director Gamick – Aye
- Director Parkhurst – Aye

Motion carried unanimously.

The meeting was adjourned at 6:55 P.M.

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Minutes prepared by:



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Steven Palmer, General Manager  
Donner Summit Public Utility District

Approved by the Board of Directors: \_\_\_\_\_