

## **Agenda Item: 5A.2**

# PAYROLL JOURNAL

0085-0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS	
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS
*** 42 WASTEWATER Heidepriem, Craig E 69	Regular	30.4300	80.0000	2,434.40		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	150.99 35.30 213.72 88.03 28.21	Direct Deposit # 511 Check Amt Chkg 188 1,917.21 0.00
	<b>EMPLOYEE TOTAL</b>							Net Pay Direct Deposit # 512 Check Amt Chkg 730 454:24 Chkg 455 61:38 1,917.21
	Salary Org Unit: 30 Water Life Ins Reimb Tble Sick		M61:0000 M11:0000 M8:0000	2,434.40 6,903.92 100.00		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	434:06457 101:51 913:10 469:73 84:01	150:00 1,292:31 47:83 454:24 Chkg 455 61:38 1,917.21
Trick, Sean M 9	Regular		80.0000	7,000.92		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	2,002:41 298:87457 70:13 363:14 224:41 58:04	Net Pay Direct Deposit # 513 Check Amt Chkg 717 2,783:72 3,054:13
	On/Call Overtime Sick Stand By	54.2500 81:3750 54:2500	70.0000 1:2500 10.0000	3,797.50 170.00 101:72 542.50 225.00		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	2,002:41 298:87457 70:13 363:14 224:41 58:04	Net Pay Direct Deposit # 513 Check Amt Chkg 717 2,783:72 3,054:13
	<b>EMPLOYEE TOTAL</b>							Net Pay Direct Deposit # 513 Check Amt Chkg 717 2,783:72 3,054:13
helton, Joshua M... 4	Regular	42.1200	81.2500	4,836.72		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	1,015:59 215:11457 50:31 293:92 181:74 41:64	Net Pay Direct Deposit # 514 Check Amt Chkg 363 2,636:88 2,783:72
	Life Ins Reimb Tble Sick Vacation	42:1200 42:1200	67:7500 2:2500 10.0000	2,853.63 100.00 94.77 421.20		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	1,015:59 215:11457 50:31 293:92 181:74 41:64	Net Pay Direct Deposit # 514 Check Amt Chkg 363 2,636:88 2,783:72
	<b>EMPLOYEE TOTAL</b>							Net Pay Direct Deposit # 514 Check Amt Chkg 363 2,636:88 2,783:72
osburgh, Justin E 7	Salary		80.0000	3,469.60		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	782:72 373:22457 87:29 744:43 428:28 72:24	Net Pay Direct Deposit # 515 Check Amt Chkg 400 3,652:37 2,636:88
	Vacation		M70:0000 M10:0000	6,019.80		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	782:72 373:22457 87:29 744:43 428:28 72:24	Net Pay Direct Deposit # 515 Check Amt Chkg 400 3,652:37 2,636:88
	<b>EMPLOYEE TOTAL</b>							Net Pay Direct Deposit # 515 Check Amt Chkg 400 3,652:37 2,636:88
** 50 ADMIN Mehler, Deleane 51	Regular	46.5500	32.0000	1,489.60		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	230:89457 54:00 547:51 202:85 44:69	Direct Deposit # 516 Check Amt Chkg 963 2,404:52 0.00
	Sick Vacation	48.5500 46.5500	8.0000 40.0000	372.40 1,862.00		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	230:89457 54:00 547:51 202:85 44:69	Direct Deposit # 516 Check Amt Chkg 963 2,404:52 0.00
	<b>EMPLOYEE TOTAL</b>							Direct Deposit # 516 Check Amt Chkg 963 2,404:52 0.00
Palmer, Steven V 65	Salary		80.0000	3,724.00		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	1,079:74 401:94457 113:70 1,316:82 623:84 94:09	Net Pay Direct Deposit # 517 Check Amt Chkg 779 Chkg 217 Savg 217 2,404:52 0.00 462:00 500:00 5,190:88
	Sick		M75:5000 M8:0000	7,841.13		Social Security Medicare Fed Income Tax CA Income Tax CA Disability	1,079:74 401:94457 113:70 1,316:82 623:84 94:09	Net Pay Direct Deposit # 517 Check Amt Chkg 779 Chkg 217 Savg 217 2,404:52 0.00 462:00 500:00 5,190:88
	<b>EMPLOYEE TOTAL</b>							Net Pay Direct Deposit # 517 Check Amt Chkg 779 Chkg 217 Savg 217 2,404:52 0.00 462:00 500:00 5,190:88
*** 51 BOARD MEMBER Combs, William C 68	Regular		80.0000	2,500.00		Social Security Medicare CA Income Tax	46:83 11:42 8:09	Direct Deposit # 518 Check Amt Chkg 718 709:77 0.00
	Health Stipend			537.56		Social Security Medicare CA Income Tax	46:83 11:42 8:09	Direct Deposit # 518 Check Amt Chkg 718 709:77 0.00
	<b>EMPLOYEE TOTAL</b>							Direct Deposit # 518 Check Amt Chkg 718 709:77 0.00



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EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS REIMB & OTHER PAYMENTS			
**FinFit is a component of Paychex Flex® Perks but is not included in the Paychex Flex® Perks total amount; as it is collected separately. (IC) = Independent Contractor					TOTAL TAX LIABILITY 13,934.10		

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 11/07/25: \$42,915.86**

**TRANSACTION SUMMARY**

**SUMMARY BY TRANSACTION TYPE -**  
 TOTAL ELECTRONIC FUNDS TRANSFER (EFT) 42,915.86  
 CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT 42,915.86  
 TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES 2,741.19  
 CASH REQUIRED FOR CHECK DATE 11/07/25 45,657.05

**TRANSACTION DETAIL**

**ELECTRONIC FUNDS TRANSFER -** Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	BANK DRAFT AMOUNTS & OTHER TOTALS
11/06/25	FIVE STAR BANK	xxxxxxxxxxxxxx707	Direct Deposit	Net Pay Allocations*	26,516.89
11/06/25	FIVE STAR BANK	xxxxxxxxxxxxxx707	Readychex®	Check Amounts	2,464.87
11/06/25	FIVE STAR BANK	xxxxxxxxxxxxxx707	Taxpay®	Employee Withholdings	
				Social Security	2,482.58
				Medicare	600.34
				Fed Income Tax	4,968.26
				CA Income Tax	2,303.19
				CA Disability	496.81
				<b>Total Withholdings</b>	<b>10,851.18</b>
				Employer Liabilities	
				Social Security	2,482.59
				Medicare	600.33
				<b>Total Liabilities</b>	<b>3,082.92</b>
				<b>EFT FOR 11/06/25</b>	<b>42,915.86</b>
				<b>TOTAL EFT</b>	<b>42,915.86</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES -** Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

TRANS. DATE	BANK NAME	ACCOUNT NUMBER	PRODUCT	DESCRIPTION	TOTAL
11/07/25	Refer to your records for account information		Payroll	Employee Deductions	
				457	1,600.00
				Life Ins EE Post Tax	72.41
				Loan 2	462.69

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0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
**** 42 WASTEWATER Heidepriem, Craig E 69	Regular	30.4300	70.0000	2,130.10		Social Security 150.93	Direct Deposit # 523
	Holiday	30.4300	10.0000	304.30		Medicare 36.30	Check Amt 0.00
						Fed Income Tax 213.72	Chkg 188 1,917.21
						CA Income Tax 88.03	
					CA Disability 29.21		
	<b>EMPLOYEE TOTAL</b>		80.0000	2,434.40		Social Security 517.19	Net Pay 1,917.21
	Salary		M33.0000	6,900.92		Medicare 427.85	Direct Deposit # 524
	Org Unit: 30 Water		M12.0000			100.07	Check Amt 0.00
	Salary		M3.0000			889.10	Chkg 730 2,937.27
	Org Unit: 37 Big Bend Water		M8.0000			459.50	Chkg 455 59.94
	Holiday		M24.0000			82.81	
	Vacation						
	Vacation -Memo						
	<b>EMPLOYEE TOTAL</b>		80.0000	6,900.92		Social Security 1,958.33	Net Pay 1,944.38
	Regular	54.2500	70.0000	3,797.50		Medicare 293.31	Direct Deposit # 525
	On Call			170.00		68.60	Check Amt 0.00
	Overtime	81.3750	0.5000	40.69		350.41	Chkg 717 2,748.03
	Holiday	54.2500	10.0000	542.50		213.57	
	Stand By			180.00		56.77	
	<b>EMPLOYEE TOTAL</b>		80.5000	4,730.69		Social Security 982.66	Net Pay 1,000.00
	Regular	42.1200	30.0000	1,263.60		Medicare 208.92	Direct Deposit # 526
	Holiday	42.1200	10.0000	421.20		48.86	Check Amt 0.00
	Vacation	42.1200	40.0000	1,684.80		281.92	Chkg 363 2,567.95
						171.51	
						40.44	
	<b>EMPLOYEE TOTAL</b>		80.0000	3,369.60		Social Security 751.65	Net Pay 2,567.95
	Salary		M70.0000	6,019.80		Medicare 373.23	Direct Deposit # 527
	Holiday		M10.0000			87.29	Check Amt 0.00
						786.23	Chkg 400 3,816.12
						447.12	
						7.224	
	<b>EMPLOYEE TOTAL</b>		80.0000	6,019.80		Social Security 1,766.71	Net Pay 3,816.12
	Regular	46.5500	68.7500	3,200.31		Social Security 230.88	Direct Deposit # 528
	Holiday	46.5500	8.0000	372.40		Medicare 54.00	Check Amt 0.00
	Sick	46.5500	0.2500	11.64		547.51	Chkg 963 2,300.75
	Vacation	46.5500	3.0000	139.65		202.66	
						44.69	
	<b>EMPLOYEE TOTAL</b>		80.0000	3,724.00		Social Security 1,079.73	Net Pay 2,300.75
	Salary		M72.0000	7,841.13		Medicare 113.69	Direct Deposit # 529
	Holiday		M8.0000			1,316.62	Check Amt 0.00
						623.84	Chkg 779 4,630.86
						94.09	Chkg 217 462.00
							Savg 217 500.00
	<b>EMPLOYEE TOTAL</b>		80.0000	7,841.13		Social Security 2,148.44	Net Pay 5,592.69



# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 11/21/25: \$35,803.48**

**TRANSACTION SUMMARY**

<b>SUMMARY BY TRANSACTION TYPE -</b>	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	35,803.48
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	<b>35,803.48</b>
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	2,582.56
	CASH REQUIRED FOR CHECK DATE 11/21/25	38,386.04

**TRANSACTION DETAIL**

**.ELECTRONIC FUNDS TRANSFER -** Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>BANK DRAFT AMOUNTS &amp; OTHER TOTALS</u>
11/20/25	FIVE STAR BANK	xxxxxxxxxxxxxx707	Direct Deposit	Net Pay Allocations*	21,939.96
11/20/25	FIVE STAR BANK	xxxxxxxxxxxxxx707	Readychex®	Check Amounts	2,464.87
11/20/25	FIVE STAR BANK	xxxxxxxxxxxxxx707	Taxpay®	Employee Withholdings	
				Social Security	1,685.12
				Medicare	507.81
				Fed Income Tax	4,385.71
				CA Income Tax	2,206.82
				CA Disability	420.25
				<b>Total Withholdings</b>	<b>9,205.71</b>
				Employer Liabilities	
				Social Security	1,685.13
				Medicare	507.81
				<b>Total Liabilities</b>	<b>2,192.94</b>
				<b>EFT FOR 11/20/25</b>	<b>35,803.48</b>
				<b>TOTAL EFT</b>	<b>35,803.48</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES -** Unless stated otherwise, Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
11/21/25	Refer to your records for account information		Payroll	Employee Deductions	
				457	1,410.00
				Loan 2	462.69