

## **Agenda Item: 5B**

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Minutes**

**Tuesday, March 18, 2025 – 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:** Steven Palmer, General Manager; Jim King, Plant Manager  
**OTHERS PRESENT:** Geoff Evers, General Counsel, by Zoom

**1. Call to Order**

The meeting was called to order at 6:03 pm by President Cathy Preis

**2. Roll Call**

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

**3. Clear the Agenda**

No changes to the agenda.

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

No public comment.

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

**A. Approve Finance Report for March 2025**

- 1. Cash Disbursements–General**, Month of February
- 2. Cash Disbursements–Payroll**, Month of February
- 3. Schedule of Cash and Reserves**, January
- 4. Accountants Financial Statements**, January

**B. Approve Regular Meeting Minutes for February 18, 2025**

**C. Approve Safety Minutes for February 2025**

**D. Approve Annual Engagement Letter with Barnard Vogler & Co. for Professional Accounting Services for an Amount Not to Exceed \$37,200**

**E. Approve Annual Engagement Letter with Hillberg & Company for an Audit of Financial Statements for an Amount Not to Exceed \$35,000**

**Motion: Approve the Consent Calendar**

By: Joni Kaufman

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

**6. Department Reports**

**A. Administration - Steven Palmer, General Manager**

Reported. No action.

**B. Operations and Maintenance Summary, January**

Reported. No action.

**7. Information**

**A. None**

**8. Action**

**A. Approve Purchase of Two Replacement Trucks**

**Motion:** Approve Resolution as presented.

By: Dawn Parkhurst

Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

**Motion Carries**

**B. Nomination to SDRMA Board of Directors**

No action.

**C. Nomination to CSDA Board of Directors**

**Motion:** Approve Resolution nominating Steven Palmer.

By: Dawn Parkhurst

Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

**Motion Carries**

**D. Cast Ballot for Placer County LAFCO Special District Representative**

**Motion:** Cast ballot for Judy Friedman  
**By:** Joni Kaufman  
**Second:** Dawn Parkhurst

Roll Call Vote

Cathy Preis - Aye  
Phil Gamick - Aye  
Craig Combs - Aye  
Joni Kaufman - Aye  
Dawn Parkhurst - Aye

**Motion Carries**

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

No reports.

**10. Adjournment**

**Motion:** Adjourn Meeting at 6:36 p.m.  
**By:** Joni Kaufman  
**Second:** Phil Gamick  
**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Schedule of Upcoming Meetings

Regular Meeting – April 15, 2025  
Regular Meeting – May 20, 2025  
Regular Meeting – June 17, 2025

Respectfully submitted,



Steven Palmer  
General Manager