

Agenda Item: 8B



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, CSDM General Manager *SP*

SUBJECT: Adopt a Resolution Accepting the Reservoir No. 2 Rehabilitation Project as Complete and Directing Recording of the Notice of Completion

RECOMMENDATION

Adopt a resolution accepting the Reservoir No. 2 Rehabilitation Project as complete and directing the recording of the Notice of Completion.

BACKGROUND

On January 21, 2025, the Board approved the plans and specifications and authorized the General Manager to issue a notice inviting bids for the Reservoir 2 Rehabilitation Project. This Project included blasting and recoating of the exterior and interior of Reservoir 2.

The Project was initially advertised for construction bids via the website BidNetDirect on February 28, 2025. Bids were received on April 1, 2025 and all of them exceeded the amount planned in the capital improvement plan, and the District did not have enough unrestricted cash to fund the Project as initially bid. At the April 15, 2025 Board meeting, the Board rejected the bids and directed the General Manager to rebid the Project to coat only the interior of the tank this year and delay exterior coating until the District accumulates enough cash. The Project was awarded to TopLine Engineers, Inc. on June 17, 2025 for a bid amount of \$309,170. Notice to Proceed with construction was issued on July 15, 2025. The work is not complete and ready for acceptance by the Board.

DISCUSSION

Construction inspection was provided by Bay Area Coating Consultants, Inc. (BACC). BACC has confirmed that the work was completed in accordance with the Project contract documents and DSPUD specifications. Reservoir No. 2 is now back in service and being utilized.

Recording a Notice of Completion reduces the amount of time that a lien can be filed from 90 days to 60 days after Project completion for the general contractor, and from 90 days to 30 days for suppliers and subcontractors. Final payment and release of retention will not occur until after DSPUD has received lien releases from the Contractor.

FISCAL IMPACT

The current project cost estimate and budget is summarized below.

Phase	Estimate	Budget
Construction Contract	\$ 294,360.80	\$ 309,170.00
Contract Change Order 1 (Temporary Tank)	\$ 10,134.60	\$ 10,134.60
Contract Change Order 2 (Lead Material Removal)	\$ 43,672.80	\$ 43,672.80
Potential Change Order (Standby)	\$ 16,316.35	\$ 16,316.35
Potential Change Order (Steel Seam)	\$ 13,137.16	--
Construction Inspection	\$ 34,172.00	\$ 34,172.00
<i>Total</i>	<i>\$ 411,793.71</i>	<i>\$ 413,465.75</i>

The current amended Fiscal Year 2025/2026 Operating Budget includes adequate funding for the Project costs listed above. As shown above, two change orders are still being negotiated; one for standby time at the beginning of the Project and the other for patching the tank with steel seam instead of welding.

CEQA ASSESSMENT

This project is categorically exempt from CEQA analysis per Section 15301 Existing Facilities and Section 15302 Replacement or Reconstruction. The Project involves repair, maintenance, or minor alteration of existing public structures, facilities, mechanical equipment, or topographical features involving negligible or no expansion of existing use; and replacement or reconstruction of existing structures and facilities. A notice of exemption was filed with the State and Nevada County on February 27, 2025.

ATTACHMENTS

1. Resolution 2025-19
2. Notice of Completion

RESOLUTION NO. 2025-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT ACCEPTING THE RESERVOIR NO. 2 REHABILITATION PROJECT AS COMPLETED AND DIRECTING THE RECORDING OF A NOTICE OF COMPLETION

WHEREAS, the Donner Summit Public Utility District (DSPUD) Board of Directors proposed Fiscal Year 2025-2026 budget and capital improvement plan include funding for this project; and

WHEREAS, on June 17, 2025 DSPUD awarded the contract to Top Line Engineers, Inc. with a bid amount of \$309,170; and

WHEREAS, two change orders were approved which increased the contract amount by \$53,807.40; and

WHEREAS, there are other outstanding change orders which will likely increase the contract amount to \$377,621.71

WHEREAS, as of October 20, 2025 the work was substantially complete and in conformance with the Project contract documents and DSPUD standards.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF DONNER SUMMIT PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE that the Reservoir No. 2 Rehabilitation Project is accepted as completed.

BE IT FURTHER RESOLVED that the Board directs recording the Notice of Completion.

PASSED AND ADOPTED by the Board of Directors of Donner Summit Public Utility District, this 18th day of November 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

DONNER SUMMIT PUBLIC UTILITY DISTRICT

By: _____
Cathy Preis
President, Board of Directors

ATTEST:

By: _____
Dawn Parkhurst
Secretary of the Board

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL
TO:

Donner Summit Public Utility District
PO Box 610
Soda Springs, California 95728

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

**NOTICE OF COMPLETION
PUBLIC WORKS PROJECT
(CC Section 8100-8118, 8180-8190, 9200-9208)**

NOTICE IS HEREBY GIVEN THAT the Donner Summit Public Utility District (OWNER) finds that:

A work of improvement on the property hereinafter described was COMPLETED on October 20, 2025. The work of improvement completed is described as the Reservoir No. 2 Rehabilitation Project, including abrasive blasting, weld repairs, patching, and coating to the interior of Reservoir No. 2.

The name of the original contractor, if any, for such work of improvement was: Top Line Engineering, Inc.

The property on which said work of improvement was completed is in the Donner Summit Public Utility District located within the unincorporated area of Soda Springs in the County of Nevada, State of California, and is DESCRIBED AS FOLLOWS: 19749 Boreal Ridge Road at the Boreal Ski Resort, APN 047-450-001, as described in the contract documents.

Dated: _____

Signature of Owner or Agent of Owner

I, Steven Palmer am the General Manager
(Name of below signor) (Owner, President, Authorized Agent, Partner, etc.)

the declarant of the foregoing Notice of Completion. I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Date and Place)

(Signature)