

## **Agenda Item 7D**

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## STAFF REPORT

**TO:** Board of Directors

**PREPARED BY:** Steven Palmer, PE, CSDM, General Manager

**SUBJECT:** Approve a Funding Agreement with the Placer County Water Agency for a \$90,000 Grant from the Financial Assistance Program for Boreal Pump Station Emergency Backup Generator

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### **RECOMMENDATION**

Approve the agreement and authorize the General Manager to sign the Funding Agreement with the Placer County Water Agency (PCWA) for a \$90,000 grant from the Financial Assistance Program (FAP) for a Boreal Pump Station Emergency Backup Generator

### **BACKGROUND**

PCWA implements a FAP to provide loans or grants to districts for the conservation and development of eligible water supplies and facilities. To be eligible, the organization must be an irrigation district, county water district, water conservation district, municipality, town, or any other district or political subdivision of the State empowered by law to appropriate water and deliver water to water users within Placer County. Projects, programs, or facilities related to production, treatment, storage, transmission, distribution or conservation of water for beneficial use within the County of Placer are eligible for funding.

The Boreal Pump Station pumps water to Reservoir 2 which then supplies the Boreal Ski Resort, nearby condominiums, and the Caltrans Donner Summit rest area. The pump station does not currently have any backup power. In the event of a power outage water will not be pumped to Reservoir No. 2, and customers in this area will experience a water outage and/or low water pressure. During power outages at this pump station, the Caltrans Donner Summit rest area experiences a water outage within a few hours. The grant application was authorized by the Board at the February 2026 meeting and the completed application is included in Attachment 1.

### **DISCUSSION**

On May 21, 2026, the PCWA Board awarded DSPUD \$90,000 for the Boreal Pump Station Emergency Backup Generator. To accept the grant, DSPUD must execute the Funding Agreement included as Attachment 2. The agreement terms include:

- Scope of work as described in grant application (Attachment 1).
- Must be completed prior to June 30, 2028, unless an extension is requested in writing 60 days prior to completion date.
- Reimbursement basis and requests may be submitted monthly.

The grant funding provides \$90,000 for this project. This funding will be used to cover a portion of costs to design and purchase a generator and perform necessary building improvements required for the installation.

**FISCAL IMPACT**

Approving the agreement will result in \$90,000 in funding from PCWA on a reimbursement basis.

The remaining funding needed for the project will be approximately \$60,000. This is included in the Fiscal Year 2026-2027 operating budget presented to the Board at today's meeting.

**CEQA ASSESSMENT**

This action is not a CEQA Project. A CEQA analysis will be performed as part of preparing the engineering plans and specifications.

**ATTACHMENTS**

1. Grant Application
2. Funding Agreement

## Attachment 1



## 2026 Financial Assistance Program

**Entity Name:** Donner Summit Public Utility District

**FAP Project(s) Title included in the Project Database you wish to submit for FAP:**

- Boreal Pump Station Emergency Backup Generator

**This Financial Assistance Request is for a \_\_\_\_\_ Loan or  X  Grant.**

**If requesting a Loan, please provide the source of funds for repayment:**

**As the FAP loan and grant funding resources are limited, at times the FAP requests have only been partially funded. If only a portion of the requested FAP Project amount was awarded, how would the project proceed?**

Not likely to proceed without full funding

**If available online, please provide the website for the most current audited Financial Statements and Budget. If not available online, please upload the documents into the Project Database.**

www.dspud.org

### Authorization

A handwritten signature in blue ink that reads "Steven Palmer".

2/19/2026

Signature

Date

Print Name: Steven Palmer, General Manager

Electronic submissions are required and deliverable to: [PCWAFAP@pcwa.net](mailto:PCWAFAP@pcwa.net)

**Submit by 5:00 pm February 20, 2026 for current year consideration.  
Submissions received after 5:00 pm February 20, 2026 will be returned.**

Placer County Water  
2026 Financial Assistance Program Funding Request Summary

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<b>1 Donner Summit Public Utility District</b>	<b>Request: \$120,000 Grant</b>
<b>Element 2, Water Infrastructure Reliability</b>	<b>Total Project Cost: \$150,000</b>
<b>Project Title: Boreal Pump Station Emergency Backup Generator</b>	

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The 2026 grant request is for:

FAP request of \$120,000 to be used for design, purchase of generator, and building improvements required for installation of generator

Project Statement:

The Boreal Pump Station serves the Boreal Ski Resort, nearby condominiums, and the Caltrans Donner Summit rest area. The pump station does not currently have any backup power. In the event of a power outage water will not be pumped to Reservoir No. 2, and customers in this area will experience a water outage and/or low water pressure. During power outages at this pump station, the Caltrans Donner Summit rest area experiences a water outage within hours.

Project Description:

Improve pump station and install backup generator. Modifications to the building include electrical work to install a transfer switch, and modifying the building wall to provide proper ventilation for the generator. Quotes for the electrical work and generator have been obtained. Quotes for the wall modifications are pending development of a detailed scope of work.

**Water Entity Metrics:**

- 364 Treated water connections
- 364 Treated water connections metered
- 0 Irrigation water connections
- \$1164020.00 Current year water system expense budget
- \$6800000.00 Assets per most recent audit
- \$30817.00 Property tax revenue, if any
- 7 Full-time staff
- 0 Part-time/volunteers

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## Attachment 2



**June 16, 2026**  
**Agenda Item: 7D**  
**Attachment 2**

Jason H. Haggerty, District 1  
Primo Santini, District 2  
Chris Wilson, District 3  
Robert Dugan, District 4  
Joshua Alpine, District 5  
Andrew Fecko, General Manager

**MAIL**  
P.O. Box 6570  
Auburn, CA 95604  
**PHONE**  
(530) 823-4850  
(800) 464-0030  
[WWW.PCWA.NET](http://WWW.PCWA.NET)

June 2, 2026

Mr. Steven Palmer  
General Manager  
Donner Summit Public Utility District  
P.O. Box 610  
Soda Springs, CA 95728

Dear Steven,

On May 21, 2026, the Placer County Water Agency Board of Directors awarded the Donner Summit Public Utility District a Grant totaling \$90,000 for the project titled “Boreal Pump Station Emergency Backup Generator,” under PCWA’s 2026 Financial Assistance Program.

Please indicate your acceptance of the terms of this Agreement by electronically signing this document in Adobe Sign. Once countersigned by the Agency, you will receive an executed original for your files.

Thank you for your interest in the Financial Assistance Program. Should you have any questions, please do not hesitate to contact Melissa Cope at (530) 823-4858 or Jessica Finato at (530) 823-4874.

Sincerely,

Carrie Parks  
Director of Financial Services



**Placer County Water Agency  
2026 Financial Assistance Program  
Funding Agreement**

This Agreement by and between the **Placer County Water Agency**, (“PCWA” or “Agency”), and **Donner Summit Public Utility District**, (“District” or “DSPUD”), collectively referred to as “Parties,” for a Grant under the 2026 PCWA Financial Assistance Program, (“FAP”) is made as of the date executed by the last signatory of this Agreement, (“Effective Date”).

**RECITALS**

- A. In accordance with the provisions of the PCWA’s Financial Assistance Program, the District submitted a request for a Grant of \$120,000 to be reimbursed toward specific costs of the District’s total estimated cost of its project entitled “Boreal Pump Station Emergency Backup Generator,” (Project).
- B. After duly considering the District’s request, PCWA’s Staff recommended and PCWA Board of Directors approved, on May 21, 2026, to Award a Grant of \$90,000 to the District, on a reimbursement basis, to cover a portion of costs to design and purchase a generator and perform necessary building improvements required for the installation, subject to the terms and conditions of this Grant Agreement.

**NOW THEREFORE, the Parties hereto agree as follows:**

- 1. **Amount and Purpose of Grant** PCWA hereby agrees to a grant to the District in the amount of \$90,000 to assist the District in funding the Project. The scope of the District’s Project as set forth in the application, which is attached hereto as **EXHIBIT A, Scope of Work**.
- 2. **Term of the Grant** The District hereby agrees to use the funds to be granted to it pursuant to this Agreement, solely for the purpose of completing the Project stated herein. The District agrees to complete the District’s Project on or before June 30, 2028. If the Project cannot be completed by that date, the District may request a time extension. The request for an extension shall be submitted to PCWA at least 60 days prior to the Completion Date, which at PCWA’s sole discretion, may be authorized by the Director of Financial Services in writing with or without supplemental conditions.
- 3. **Disbursement of Funds** Grant funding is performed on a reimbursement basis; thus, the District would pay for the Project’s cost, then submit a payment request to PCWA for reimbursement from the awarded grant funding. Payment requests may be submitted throughout the Project, no more frequently than monthly, or once upon completion of the Project. The District shall complete, sign and submit a reimbursement request in the format provided in **EXHIBIT B, Reimbursement Request**, with appropriate supporting



**Placer County Water Agency  
2026 Financial Assistance Program  
Funding Agreement**

documentation for the allowable actual Project costs incurred by the District under this Agreement. Upon receipt of the Reimbursement Request, PCWA will review the completed form and the provided supporting documentation and, if approved, will pay the allowable costs under this Agreement, but in no event will PCWA pay more than the grant award amount stated in Section 1 above. The District's final reimbursement shall be submitted no later than 60 days after the completion date referenced in Section 2 above. PCWA reserves the right to hold the final reimbursement amount or 10% of the grant award until a final report is completed and received.

4. Project Costs The District shall pay any and all costs connected with the Project, without limitation. If the Project Grant award amount is not sufficient to pay the Project costs in full, the District shall nonetheless complete the Project and pay all Project costs in excess of the available Project Grant award amount. The District shall not be entitled to any reimbursement from the Agency for Project costs in excess of the Grant award amount. Should the grant award be insufficient to complete the Project within the term of the Grant in **Article 2**, it will be the District's responsibility to complete the Project using other funding opportunities, or operations expenses. Any allocated grant award funds remaining unused at the end of the grant term, or extension, will be un-allocated and returned to the FAP pool of funds for use in future FAP awards.
5. Final Report Where applicable, the District agrees to furnish PCWA a copy of all final reports, studies or assessments associated with the Project and receipt of the final report may be a condition of final disbursement of funds.
6. Permits, and Subcontracting District shall procure any and all permits, licenses, and other authorizations necessary to complete the Project and pay all charges and fees and give all notices necessary and incidental to the due and lawful prosecution of the work. Signed copies of any such permits or licenses shall be submitted to the Countywide Master Plan Project Database before any construction begins.  
  
The District shall not contract with any party who is debarred or suspended or otherwise excluded from or ineligible for participation in any work overseen, directed, funded, or administered by the Agency for which this funding is authorized.
7. California Environmental Quality Act The District shall be responsible for compliance with the California Environmental Quality Act (CEQA).
8. Examination and Audit The District acknowledges that pursuant to California Government Code Section 8546.7:



**Placer County Water Agency  
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Funding Agreement**

Notwithstanding any other provision of law, every contract involving the expenditure of public funds in excess of ten thousand dollars (\$10,000) entered into by any state agency, board, commission, or department or by any other public entity, including a city, county, city and county, or district, shall be subject to the examination and audit of the California State Auditor, at the request of the public entity or as part of any audit of the public entity, for a period of three years after final payment under the contract.

Every contract shall contain a provision stating that the contracting parties shall be subject to that examination and audit. The failure of a contract to contain this provision shall not preclude the California State Auditor from conducting an examination and audit of the contract at the request of the public entity entering into the contract or as part of any audit of the public entity.

The examinations and audits under this section shall be confined to those matters connected with the performance of the contract, including, but not limited to, the costs of administering the contract. In compliance with the above, the District shall maintain and make available for such inspection accurate records of all its costs, disbursements, and receipts with respect to its activities under this Grant. During regular office hours, PCWA's duly authorized representatives shall have the right to inspect and make copies of any books, records, or reports of the District pertaining to this Grant, the District's Project, or matters related hereto. Failure or refusal by the District to comply with this provision shall be considered a substantial failure to comply with this Agreement and PCWA may withhold disbursements to the District or request any reimbursed funds to be refunded.

9. Compliance with Applicable Laws - Prevailing Wage Requirement Funding for this Grant is from appropriated public funds, thus the use of funds is subject to prevailing wage requirements. The District or District's contractor(s) shall comply with all laws and regulations, including any prevailing wage and other employment laws and regulations, such as California Labor Code sections 1720, et seq., to the extent they are applicable to the work to be performed under this grant or loan.
10. Indemnification The District agrees to indemnify, defend and save harmless PCWA, its Board of Directors, officers, agents, employees, and volunteers from any and all suits, actions, claims, and or losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in conjunction with the performance of this Agreement, from any and all claims and or losses accruing or resulting to any person, firm or corporation who may be injured or damaged by District in the performance of this



**Placer County Water Agency  
2026 Financial Assistance Program  
Funding Agreement**

agreement, and from any and all claims resulting from legal challenges to the District’s Project, including, but not limited to, environmental review and compliance. This indemnity shall survive the termination of this Agreement whether by completion of the Project or any other reason whatsoever.

The District (including its contractor, subcontractors, stakeholders, and sub-recipients) shall maintain liability insurance, workers compensation and property coverage sufficient to indemnify PCWA from claims for death, bodily injury, property damage, loss or other liability that could result from one or more identified activities carried out in connection with this FAP award agreement. PCWA, its Board of Directors, officers, agents, employees, and volunteers shall be specifically named as Additionally Insured under the recipient’s policies.

If the scope of work being performed is subject to Public Contract Code, the District, (including its contractors and subcontractors engaged on this project) shall maintain a Payment Bond with a penal sum of 100% of the estimated cost of the work above, for the statutory length of time. The bond shall be in a form that is acceptable to the Agency. The bond shall name PCWA, its Board of Directors, officers, agents, employees, and volunteers shall be specifically named as Additionally Insured. The District agrees to promptly report and cooperate with PCWA in the investigation and defense of any claims that may be filed against PCWA arising out of the activities of the District, its agents, employees or contractors.

In the event of damage or destruction to the project, in whole or in part, nothing herein contained shall be deemed to require PCWA to replace or repair the building(s), property, or project. The District agrees that PCWA has no obligation for salvage, demolition or repair.

- 11. Notices All notices that are required to be given to one party by the other under this Agreement shall have been deemed to have been given if delivered personally or enclosed in a properly addressed envelope for delivery by registered or certified mail addressed to the parties at the addresses below, unless such addresses are changed by notice to the other party.

District

Donner Summit Public Utility District  
P.O. Box 610  
Soda Springs, CA 95728

Agency

Placer County Water Agency  
P.O. Box 6570  
Auburn CA 95604-6570



**Placer County Water Agency**  
**2026 Financial Assistance Program**  
**Funding Agreement**

12. Dispute Resolution If a dispute arises concerning any controversy or claim arising out of or relating to this Agreement or the breach thereof, or relating to its application or interpretation, the aggrieved party will notify the other party of the dispute in writing within 20 days after such dispute arises. If the Parties fail to resolve the dispute within 60 days after delivery of such notice, each party will promptly nominate a senior officer of its organization to meet at any mutually agreed time and location to resolve the dispute. The Parties shall use their best efforts to reach a just and equitable solution satisfactory to all Parties. Should the Parties be unable to resolve the dispute to their mutual satisfaction within 60 days thereafter, the dispute will be subject to mediation, pursuant to (10), below. The time periods set forth in this section are subject to extension as agreed to by the Parties.
  
13. Mandatory Non-binding Mediation If a dispute is not resolved pursuant to (9), above, the Parties agree to first endeavor to settle the dispute in an amicable manner, using mandatory non-binding mediation initiated and conducted under the applicable rules of the American Arbitration Association, before having recourse in a court of law. Each party shall bear its own legal expenses, and the expenses of witnesses for either side shall be paid by the party producing such witnesses. All expenses of the mediator, including required travel, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise. Any resultant agreements from mediation shall be documented in writing. All mediation proceedings, results, and documentation, including without limitation any materials prepared or submitted or any positions taken by or on behalf of either party, shall be inadmissible for any purpose in any legal proceeding (pursuant to California Evidence Codes sections 1115 through 1128), unless such admission is otherwise agreed upon in writing by both parties. Mediators shall not be subject to any subpoena or liability, and their actions shall not be subject to discovery. The mediation shall be completed within 60 days after selection of the mediator, unless the Parties agree to extend the mediation period. Either party may thereafter pursue its available legal and equitable remedies, pursuant to the laws of the State of California. Nothing in this Agreement or provision shall constitute a waiver of any of the government claim filing requirements set forth in Title 1, Division 3.6, of the California Government Code or as otherwise set forth in local, state and federal law. In the event of any action between Parties seeking enforcement of any of the terms and conditions of this Agreement, the prevailing party in such action shall be awarded its reasonable costs and expenses, including but not limited to taxable costs, and its reasonable attorneys' fees.



**Placer County Water Agency  
2026 Financial Assistance Program  
Funding Agreement**

14. Severability If a provision of this Agreement violates any applicable law or regulation, that provision will be stricken from the Agreement, and all other provisions of this Agreement will remain in full force.
  
15. Enforcement of Agreement This Agreement shall be governed, construed and enforced in accordance with the laws of the State of California. Venue of any litigation arising out of or connected to this Agreement shall lie exclusively in the state trial court or Federal District Court in the Counties of Placer or Sacramento, within the Eastern District of California and Parties consent to jurisdiction over their persons and over the subject matter of such litigation in such courts, and consent to service of process issued by such courts. Each party accepts for itself, generally and unconditionally, the exclusive jurisdiction of these courts and waives any defense of forum non conveniens.

This Agreement shall not be interpreted in favor of any party by virtue of said party not having prepared this Agreement.

No right conferred on either party under this Agreement shall be deemed waived, and no breach of this Agreement excused, unless such waiver is in writing and signed by the party claimed to have waived such right. Neither the Agency's review, approval or acceptance of, nor disbursement of funds for, the services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement, and the District shall be and remain liable to the Agency in accordance with applicable law for all damages caused by the District's negligent performance of any of the work under this Agreement.



**Placer County Water Agency  
2026 Financial Assistance Program  
Funding Agreement**

By signing below, signatory warrants and represents that they have accessed and read all Agreement documents and is fully authorized to execute this Agreement in their authorized capacity, that they have the authority to bind the entity listed below to contractual obligations and that by their signature on this Agreement, the entity on behalf of which they acted, executed this Agreement.

**PLACER COUNTY WATER AGENCY**

By:

Date:

Name:

Title:

**DONNER SUMMIT PUBLIC UTILITY DISTRICT**

By:

Date:

Name:

Title:



**Placer County Water A**  
**2026 Financial Assistance Program**  
**Funding Agreement**

**EXHIBIT A**  
**Scope of Work**

The following is a summary of the scope of work encompassing the Project and the specific Project costs covered by this Grant Agreement.

**Project Description:**

This project will improve the pump station and install a backup generator. Modifications to the building includes electrical work to install the transfer switch and modify the building wall to provide proper ventilation for the generator.

**Specific Project Costs covered by this Grant Agreement:** The approved Grant amount is for reimbursement to cover a portion of costs to design and purchase a generator and perform necessary building improvements required for the installation.



# Placer County Water

## 2026 Financial Assistance Program EXHIBIT B

### Reimbursement Request

DSPUD\_2026\_2

Send to: Placer County Water Agency  
P.O. Box 6570, Auburn, CA 95604-6570 pcwafap@pcwa.net

<b>Inv #</b>
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<b>District Name</b>	<b>Date</b>
Donner Summit Public Utility District	
<b>Project Title</b>	<b>Vendor #</b>
Boreal Pump Station Emergency Backup Generator	4697
	<b>P.O. No.</b>
	261252

#### PAYMENT REQUEST

(Please Round amounts to the nearest whole dollar)

a. Grant Amount	\$	90,000
b. Less Reimbursement(s) to Date		_____
c. Amount Available (a. minus b.)		_____
d. Less Amount of this Payment Request		_____
e. Remaining Funds available after this Payment Request (c. minus d.)	\$	_____
f. Is this the final Payment Request: Yes ___ No ___		

**Payments will be sent to the District address on the application noted below:**  
(please correct if a different address is required)

Street Address: P.O. Box 610, Soda Springs, CA 95728  
Attention: Mr. Steven Palmer, General Manager

#### Authorized District Representative Requesting Payment:

<b>Signature:</b>	<b>Date:</b>
<b>Name (please print):</b>	<b>Email:</b>
<b>Title (please print):</b>	<b>Phone:</b>

#### PCWA APPROVAL FOR PAYMENT: CWMP ELEMENT: 2 – Water Infrastructure Reliability COMPLETION DATE: June 30, 2028

CWMP Finance Signature	Name (please print)	Date:
CWMP Approval Signature	Name (please print)	Date:
Technical Services – CMIS Engineering approval	Name (please print)	Date:
PO Entry Signature	Name (please print)	PO Line: Date:
		261252



# Placer County Water

## 2026 Financial Assistance Program EXHIBIT B

### ATTACHMENT 1 PAYMENT REQUEST FORM SUMMARY

DISTRICT Donner Summit Public Utility District FAP # DSPUD\_2026\_2

PROJECT TITLE Boreal Pump Station Emergency Backup Generator

PURCHASE ORDER 261252

#### REIMBURSEMENT DATE

PAYMENT DATE	VENDOR	VENDOR INVOICE NUMBER	VENDOR INVOICE TOTAL	FAP REIMBURSEMENT AMOUNT	BACK-UP ITEM
					A
					B
					C
					D
					E
					F
					G
					H
					I
					J
					K
					L
					M
					N

FAP REIMBURSEMENT REQUEST TOTAL

0.00