

Agenda Item 8A

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STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, CSDM General Manager

SUBJECT: Adopt a Resolution Approving an Agreement with Holt of California for the Repair and Maintenance of the Emergency Backup Generators at the Wastewater Treatment Plant for \$100,340.

RECOMMENDATION

Adopt a resolution approving the agreement with Holt of California for repair and maintenance of the emergency backup generators at the wastewater treatment plant for \$100,340.

BACKGROUND

The wastewater treatment plant (WWTP) utilizes two 600kw generators to provide emergency power during planned and unplanned power outages. During routine maintenance it was discovered that the cooling system for one of the generators (Unit 1) was damaged and the radiator requires replacement.

The District contracts with Holt of California for annual testing and maintenance of the generators and Staff worked with them to develop a scope and cost for the repairs. That scope includes replacing the damaged radiator and related parts on Unit 1, and also preventative maintenance and part replacements for Unit 2. The scope of work for each of the generators is summarized below and detailed in Attachment 1. The cost of this work is \$100,340.

Unit 1

- Replace radiator, water pump, cooling system hoses and clamps, thermostat, seals, gaskets, and belts.
- Flush cooling system and replace coolant.
- Inspect and test.

Unit 2

- Flush cooling system and replace coolant.
- Replace cooling system hoses and clamps, thermostat, seals, gaskets, and belts.
- Inspect and test.

DISCUSSION

The District's Purchasing Policy requires formal bidding for this work unless the Board makes findings that formal bidding would not provide an advantage and would be undesirable, impractical, or impossible.

The District experiences multiple power outages during the year and backup generators are critical to ensuring the District properly treats and dispose of wastewater without impacting the local environment and the Yuba River. It is important that the generators are in good working

order and properly maintained. Staff recommends the Board find that formal bidding would not provide an advantage and is undesirable for the following reasons:

- Holt of California currently provides annual testing and maintenance of the District's generators and having them provide these services will provide continuity of service and current experience with the District facilities.
- Repairs need to be completed before winter storms and formal bidding will likely delay repairs until at least November.

Staff further recommends that the Board adopt the attached resolution making the above findings and approving the agreement with Holt of California for \$100,340.

FISCAL IMPACT

The Fiscal Year 2026/2027 Operating Budget includes \$100,000 for this work and a budget amendment is not needed.

CEQA ASSESSMENT

This project is categorically exempt from CEQA per Section 15301 Existing Facilities and Section 15302 Replacement or Reconstruction. The Project involves repair, maintenance, and minor alteration of existing public structures, facilities, mechanical equipment, or topographical features involving negligible or no expansion of existing use; and replacement or reconstruction of existing structures and facilities.

ATTACHMENTS

1. Agreement
2. Resolution

Attachment 1

CONSTRUCTION AGREEMENT (MINOR)

[District use: this form is only for public works projects not subject to public bid requirements.]

Wastewater Treatment Plant Generator Repairs

(Title of Project)

(Project Account Code No. _____)

THIS CONSTRUCTION AGREEMENT (“Agreement”) is entered into and effective as of the 15th day of September in the year 2026, by and between the Donner Summit Public Utility District (“District”) and Holt of California (“Contractor”) (collectively, “Parties”).

District and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

Contractor shall complete the work as described and/or depicted in **Exhibit A** (“Work”), attached hereto and incorporated by reference herein, upon the terms and conditions set forth herein.

ARTICLE 2. COMPLETION OF WORK

The Work shall be completed to the satisfaction of District by November 1, 2026.

ARTICLE 3. CONTRACT PRICE /PAYMENT

- A. District shall pay Contractor the aggregate sum of one hundred thousand three hundred thirty and 22/100 Dollars (\$100,330.22), for the full and satisfactory completion of the Work in accordance with the terms and conditions of this Agreement (“Contract Price”).
- B. Payment schedule (Check one):
1. ☒ Such compensation shall be paid by District within thirty (30) days following written notice of District’s acceptance of the Work.
 2. ☐ Such compensation shall be paid by District in accordance with the Payment Schedule attached hereto as **Exhibit B**, and incorporated by reference herein.

ARTICLE 4. INSURANCE

Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, Contractor's agents, representatives and employees.

A. Minimum Scope of Insurance. Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).
2. Insurance Services Office form covering automobile Liability, code 1 (any auto), or code 8, 9 if no owned auto.
3. Workers' Compensation Insurance as required by the State of California and Employers' Liability Insurance. If no employees are utilized, the Contractor shall sign a declaration as described in California Health and Safety Code Section 19825.

B. Minimum Limits of Insurance. Contractor shall maintain limits no less than:

1. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$2,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation statutory limit and Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

C. Deductibles and Self-Insured Retention. Any deductibles or self-insured retentions must be declared to and approved by the District. At the option of the District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its officers, officials, employees and volunteers, or the Contractor shall provide a financial guarantee satisfactory to the District guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions. The Commercial General Liability and Automobile Liability policies are to contain, or be endorsed to contain, the following provisions:

1. The District, its officers, officials, employees and volunteers are to be covered as Insureds as respects: liability arising out of work or operations as performed by or on behalf of the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor.

2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the District, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.
 3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, unless thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.
 4. The Workers' Compensation endorsement shall contain a Waiver of Subrogation against the District. The Contractor shall provide to the District an endorsement from the Worker's Compensation insurer, if any, agreeing to waive all rights of subrogation against the District for injuries to employees of the Insured resulting from work for the District or use of the District's premises or facilities.
- E. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.
- F. Verification of Coverage. Contractor shall furnish the District with original certificates and amendatory endorsements effective coverage required by this clause. The endorsements should be on forms provided by the District or on other than the District's forms provided those endorsements conform to the District's requirements. All certificates and endorsements are to be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.
- G. Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each Subcontractor. All coverages for Subcontractors shall be subject to all of the requirements stated herein.

ARTICLE 5. BONDS/CONTRACTOR'S GUARANTEE

- A. A labor and materials (payment) bond is ____ **required** / **X not required** for this Agreement. If required for this Agreement, before beginning the Work, Contractor shall provide a labor and materials bond in the amount of one hundred percent (100%) of the Contract Price, and which conforms with the requirements of Civil Code section 3248, as may be amended from time to time.
- B. A performance bond is ____ **required** / **X not required** for this Agreement. If required for this Agreement, before beginning the Work, Contractor shall provide a performance bond in the amount of one hundred percent (100%) of the Contract Price to guarantee faithful performance of the Work.
- C. Contractor shall guarantee the Work to be free of defects in material and workmanship for a period of one (1) year following the District's acceptance of the Work ("Contractor's Guarantee"). As part of Contractor's Guarantee, Contractor agrees to make, at Contractor's

own expense, any repairs or replacements made necessary by defects in material or workmanship which become evident within the one-year guarantee period. The Contractor's Guarantee is effective regardless of whether or not a maintenance bond is required by the District for this Agreement.

- D. A maintenance bond is ____ **required** / **X** **not required** for this Agreement. If required for this Agreement, prior to acceptance of the Work, Contractor shall provide a maintenance bond in the amount of ten percent (10%) of the Contract Price as a security for the Contractor's Guarantee. The maintenance bond shall remain in force for one (1) year following the District's acceptance of the Work.
- E. Any and all bonds required for this Agreement shall be in a form acceptable to the District. Any such bond must be issued by a corporate surety which is an admitted surety insurer in the State of California. Any bond signed by an agent must be accompanied by a certified copy of such agent's authority to act. If the surety on any bond provided by Contractor is declared a bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the Work is located, Contractor shall, within seven (7) days thereafter, substitute another bond and surety in accordance with the requirements set forth herein.

ARTICLE 6. CONTRACT DOCUMENTS

The contract documents which comprise the entire agreement between District and Contractor consist of this Agreement and exhibits thereto and the following ("Contract Documents"):

- District-approved drawings and specifications for the Work;
- Any written amendment or change order approved by the District after the effective date of this Agreement;
- Any bonds required pursuant to Article 5 of this Agreement;
- **Other:** Holt of California Proposal dated July 15, 2026.

The Contract Documents may only be amended by prior written authorization of the General Manager.

ARTICLE 7. LIQUIDATED DAMAGES

- A. District and Contractor recognize that time is of the essence of this Agreement and that the District will suffer financial loss if the Work is not completed within the time specified in Article 2 herein, plus any extensions previously authorized in writing by the Executive Director or his/her designee. It is and will be difficult and/or impossible to ascertain and determine the actual damage which District will sustain in the event of and by reason of Contractor's failure to fully perform the Work or to fully perform all of its contract obligations that have accrued by the time for completion as specified in Article 2 herein and/or as specified for completion of any scheduled operations or works described in the Contract Documents. It is agreed in accordance with California Government Code Section 53069.85, as may be amended from time to time, that Contractor will forfeit and pay to District liquidated damages in the sum of N/A per day

for each and every calendar day that expires after the time for completion specified in Article 2 herein and/or as specified for completion of any scheduled operations or works described in the Contract Documents except as otherwise provided by extension of time previously authorized in writing by the Executive Director or his/her designee. It is further understood and agreed in accordance with California Government Code Section 53069.85 that the liquidated damages sum specified in this provision is not manifestly unreasonable under the circumstances existing at the time this contract was made, and that District may deduct liquidated damages sums in accordance with this provision from any payments due or that may become due to Contractor.

- B. Liquidated damages will continue to accrue at the stated rate until final completion of the Work. Accrued liquidated damages may be deducted by District from amounts due or that become due to Contractor for performance of the Work. Liquidated damages may not be waived or reduced by District unless expressly waived or reduced in writing by the Executive Director or his/her designee.

ARTICLE 8. PREVAILING WAGES

- A. Pursuant to California Labor Code Section 1771, Contractor and any subcontractor shall pay all workers employed in execution of the Work in accordance with the general rate of per diem wages specified for each craft, classification, or type of worker needed to execute the Work. Copies of the prevailing rates of per diem wages are on file at the Recording Secretary's office, and shall be made available to any interested party on request.
- B. Contractor is required to pay all applicable penalties and back wages in the event of violation of prevailing wage law, and Contractor and any subcontractor shall fully comply with California Labor Code Section 1775, which is incorporated by this reference as though fully set forth herein.
- C. Contractor and any subcontractor shall maintain and make available for inspection payroll records as required by California Labor Code Section 1776, which is incorporated by this reference as though fully set forth herein. Contractor is responsible for ensuring compliance with this section.
- D. Contractor and any subcontractor shall fully comply with California Labor Code Section 1777.5, concerning apprentices, which is incorporated by this reference as though fully set forth herein. Contractor is responsible for ensuring compliance with this section.
- E. In accordance with California Labor Code Section 1810, eight (8) hours of labor in performance of the Work shall constitute a legal day's work under this Agreement. Contractor and any subcontractor shall pay workers overtime pay as required by California Labor Code Section 1815. Contractor and any subcontractor shall, as a penalty to the District, forfeit fifty dollars (\$50) for each worker employed in the execution of the contract by the respective contractor or subcontractor for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation so the provisions of Article 3 of Chapter 1 of Part 7,

Division 2 of the California Labor Code, which is incorporated by this reference as though fully set forth herein.

ARTICLE 9. INDEMNIFICATION

Contractor shall indemnify, defend with counsel acceptable to District, and hold harmless to the full extent permitted by law, District and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, “Liability”) of every nature arising out of or in connection with Contractor’s performance of the Work or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the active negligence, sole negligence or willful misconduct of the District. Pursuant to California Public Contract Code Section 9201, District shall timely notify Contractor of receipt of any third-party claim relating to this Agreement.

ARTICLE 10. DISCLAIMER CONCERNING LABOR CODE SECTION 6400

Contractor understands and agrees that with respect to performance of the Work, and notwithstanding any provision in this Agreement to the contrary, Contractor, and/or its privities, including, without limitation, subcontractors, suppliers and other engaged by Contractor in the performance of the Work shall be “employers” for purposes of California Labor Code Section 6400 and related provisions of law, and that neither District nor its officials, officers, employees, agents, volunteers or consultants shall be “employers” pursuant to California Labor Code Section 6400.

ARTICLE 11. TERMINATION

Notwithstanding any other provision set forth herein, District may terminate or suspend this Agreement immediately for cause. Cause for immediate termination or suspension shall include, but not be limited to, any breach of this Agreement by Contractor, including, without limitation, a breach of any of Contractor’s covenants, representations or guarantees provided herein. Upon receipt of notice of termination or suspension, Contractor shall immediately stop all work in progress under this Agreement. Without limiting the generality of the foregoing, District may terminate this Agreement if Contractor fails to perform the Work within the time specified in Article 2, or any written extension thereof. If District terminates this Agreement for cause, District may undertake to have the Work completed by its own workforce or by substitution of contractor, and Contractor shall be liable to District for any excess cost incurred by District as a result. In the event of such termination, Contractor shall be entitled to payment for all Work performed to date of termination to the extent such services were actually performed in accordance with this Agreement. Upon termination, any and all of District’s documents or materials provided to Contractor and any and all of Contractor’s documents and materials prepared for or relating to this Agreement shall be delivered to the District as soon as possible, but not later than ten (10) days after the cessation of the Work.

ARTICLE 12. CONTRACTOR CLAIMS

Contractor claims of Three Hundred Seventy-five Thousand Dollars (\$375,000) or less shall be in writing, and shall include the documentation necessary to substantiate the claim. Claims must be filed before the date of final payment, and in compliance with California Public Contract Code Sections 20104 et seq.

ARTICLE 13. INDEPENDENT CONTRACTOR

It is understood and agreed that in the performance of this Agreement, Contractor (including its employees and agents) is acting in the capacity of an independent contractor, and not as an agent or employee of the District. Contractor has full control over the means and methods of performing said services and is solely responsible for its acts and omissions, including the acts and omissions of its employees and agents.

ARTICLE 14. LICENSES/PERMITS

Contractor represents that Contractor has all licenses, permits, or qualifications of whatsoever in nature, which are legally required for Contractor to perform the Work. Contractor shall, at Contractor's sole cost and expense, keep in effect at all times during the term of this Agreement, any such licenses, permits or qualifications. **Contractor is required to possess a current C10 license.**

ARTICLE 15. INSPECTION

All Work done and materials furnished, if any, shall be subject to inspection and approval by the District.

ARTICLE 16. SUBCONTRACTORS

Contractor must obtain the District's prior written consent for subcontracting any Work pursuant to this Agreement, including safety orders under Title 8 of California Code of Regulations. Any such subcontractor shall comply, to the extent applicable, with the terms and conditions of this Agreement. Any agreement between Contractor and a subcontractor pursuant to this Agreement shall provide that the subcontractor procure and maintain insurance coverage as required herein and which shall name District as an additional insured.

ARTICLE 17. COMPLIANCE WITH LAWS/NON-DISCRIMINATION

Contractor shall comply with all applicable local, state and federal laws, regulations and ordinances in the performance of this Agreement. Contractor shall not discriminate in the provision of service or in the employment of persons engaged in the performance of this Agreement on account of race, color, national origin, ancestry, religion, gender, marital status, sexual orientation, age, physical or mental disability in violation of any applicable local, state or federal laws or regulations.

ARTICLE 18. NOTICES

All notices required or permitted by this Agreement, including notice of change of address, shall be in writing and given by personal delivery or sent postage prepaid and addressed to the parties intended to be notified, as set forth herein. Notice shall be deemed given as of the date of delivery in person or as of the date deposited in any post office or post office box regularly maintained by the United States Postal Service, unless otherwise stated herein. Notice shall be given as follows:

District: Attn: Donner Summit Public Utility District
PO Box 610
Soda Springs, California 95728
Telephone: (530) 426-3456

Contractor: Michael Roulet
Holt of California
Email: mroulet@holtca.com
Telephone: (916)642-5426

ARTICLE 19. ATTORNEY'S FEES.

If either of the parties hereto brings any action or proceeding against the other, including, but not limited to, an action to enforce or to declare the termination, cancellation, or revision of the Agreement, the prevailing party in such action or proceeding shall be entitled to receive from the other party all reasonable attorney's fees and costs, incurred in connection therewith.

ARTICLE 20. ARBITRATION OF DISPUTES

Any dispute arising between the Contractor and District shall be resolved by binding arbitration in accordance with the rules of JAMS or Code of Civil Procedure §1280, et seq. and in accordance with the following provisions:

The arbitrator shall be empowered to order the losing party in the arbitration to reimburse the prevailing party for all expenses incurred in connection with the arbitration, including without limitation the arbitrator's fees and reasonable attorney fees and costs.

Contractor acknowledges the following regarding arbitration:

- A. The parties are waiving their right to a jury trial and to seek remedies available in court proceedings;
- B. Pre-arbitration discovery is generally more limited than and different from court proceedings;
- C. The arbitrator's award is not required to include factual findings or legal reasoning; and
- D. Any party's right to appeal or to seek modification of the award is strictly limited and that the award is final and binding on the parties.

By signing this Agreement, Contractor acknowledges that such binding arbitration may deprive them of various rights that they otherwise might have in a legal action, including without limitation the right to a jury trial, the right to appeal, and full discovery rights.

ARTICLE 21. GOVERNING LAW/VENUE

This Agreement shall be construed, and its performance enforced under California law. Venue shall be in the Superior Court of the State of California in the County of Nevada.

ARTICLE 22. NON-WAIVER

The District's failure to enforce any provision of this Agreement or the waiver of any provision in a particular instance shall not be construed as a general waiver of any part of such provision. The provision shall remain in full force and effect.

ARTICLE 23. THIRD PARTY BENEFICIARIES

The Parties do not intend, by any provision of this Agreement, to create in any third party any benefit or right owed by one party, under the terms and conditions of this Agreement, to the other party.

ARTICLE 24. ASSIGNMENT

No assignment in transfer in whole or in part of this Agreement shall be made without the prior written consent of District.

ARTICLE 25. SEVERABILITY

If any term or portion of this Agreement is held to be invalid, illegal, or otherwise enforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

ARTICLE 26. HEADINGS

The headings of the sections and exhibits of this Agreement are inserted for convenience only. They do not constitute part of this Agreement and are not to be used in its construction.

IN WITNESS WHEREOF, District and Contractor have caused this Agreement to be executed the day and year first above written.

FOR DONNER SUMMIT PUBLIC
UTILITY DISTRICT

FOR CONTRACTOR

Steven Palmer
General Manager

By _____
Name:
Title:



Power Systems Service: Electric Power, Petroleum, Industrial 1-916-373-4155

Date: 7/15/2026
To: Donner Summit PUD
Attn: Justin Vosburgh
Location: 53823 Sherritt Ln, Soda Springs Ca 95728

RE: Planned maintenance services for emergency generator sets

Dear Justin,

Holt of California is pleased to provide you with a proposal for **Annual** planned maintenance services for your emergency generator sets.

Maintenance services shall be provided in accordance with manufactures recommendations, California Air Resource Board (CARB), National Fire Protection Association (NFPA 70E) and the National Electric Code (NEC).

Details of the proposal are as follows:

Prevailing Wage Law

Pursuant to 8 CCR § 16000 and Labor Code 1771, Public Works contracts for maintenance over one thousand dollars (\$1000) are subject to California prevailing wage law. The acceptance and performance of this proposal would invoke California Prevailing Wage law therefore certified payroll records will be made available upon request.

Public Works Contractor Registration # 1000016732

Sourcewell contract #120617-CAT

C10 Electrical Contractors License

For loadbank testing and work related to the 120 volt – 480 volt ancillary systems a California C10 is required.

Electrical Contractors license # 760251

Response Time

Holt of California has a 24 hour emergency call service that is always answered by a live person, and a four hour on site response time.

Billing

Services will be billed upon completion of services.

Equipment and Pricing

Generac 600KW	Serial #8059441	Unit #1
Triennial Cooling System PM service (with Radiator & Water Pump)		\$80,721.00
Sales Tax @ 7.5%		\$ 4,335.98
Generac 600KW	Serial #8059442	Unit #2
Triennial Cooling System PM service		\$14,793.57
Sales Tax @ 7.5%		\$ 479.67

Total agreement pricing	\$100,330.22
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Notes:

- 1) Services to be performed during Holt of California's normal business hours (7:30 AM to 4:00 Pm).
- 2) If the SourceWell program is used a 5% Parts discount will be applied to the invoice through Caterpillar's contract #120617-CAT with the SourceWell Program.

Scope of Service — Cooling System Service

Equipment: Generac 600KW Serial #8059441 Unit #1

Service Type: Cooling System Maintenance

1. Objective

To inspect, clean, test, and service the engine's cooling system to ensure optimal operating temperature, prevent overheating, and maintain system reliability per specifications.

2. Service Tasks

A. Safety and Preparation

- Verify lockout/tagout procedures are in place.
- Ensure coolant is cool enough to handle safely.
- Gather tools, test equipment, and materials.

B. Inspection

- Inspect radiator cores and cooling fins for dirt, corrosion, or physical damage.
- Inspect hoses, clamps, and connections for leaks, bulges, or wear.
- Inspect water pump.
- Check fan drive belts.
- Inspect thermostat valve and coolant temperature sensors for leaks or corrosion.
- Check expansion tank (if equipped) for cracks or coolant staining.

C. Coolant Analysis and Drain

- Draw coolant sample and perform a Scheduled Oil Sampling (S·O·S) Coolant Analysis for pH, glycol concentration, nitrite/molybdate levels, and contaminants.
- Record coolant type and condition.
- Drain coolant completely into a suitable container and dispose of it per environmental regulations.

D. Cleaning

- Flush cooling system with water a minimum of (3) times.
- Remove any debris or obstructions around fan shroud and radiator area.

E. Component Service

- Replace Radiator (with new).
- Replace Water pump.
- Replace all cooling system hoses, and clamps including JHW hoses.
- Replace thermostats, seals, and gaskets.
- Replace fan drive and alternator belts.
- Replace radiator cap(s).

F. Refill and Test

- Refill system with new Extended Life Coolant.
- Bleed air from system following procedures.
- Run engine to operating temperature; monitor for leaks and verify proper coolant temperature.
- Check coolant level after cool-down and top off as required.

Equipment: Generac 600KW Serial #8059442 Unit #2

Service Type: Cooling System Maintenance

1. Objective

To inspect, clean, test, and service the engine's cooling system to ensure optimal operating temperature, prevent overheating, and maintain system reliability per specifications.

2. Service Tasks

A. Safety and Preparation

- Verify lockout/tagout procedures are in place.
- Ensure coolant is cool enough to handle safely.
- Gather tools, test equipment, and materials.

B. Inspection

- Inspect radiator cores and cooling fins for dirt, corrosion, or physical damage.
- Inspect hoses, clamps, and connections for leaks, bulges, or wear.
- Inspect water pump.
- Check fan drive belts.
- Inspect thermostat valve and coolant temperature sensors for leaks or corrosion.
- Check expansion tank (if equipped) for cracks or coolant staining.

C. Coolant Analysis and Drain

- Draw coolant sample and perform a Scheduled Oil Sampling (S·O·S) Coolant Analysis for pH, glycol concentration, nitrite/molybdate levels, and contaminants.
- Record coolant type and condition.
- Drain coolant completely into a suitable container and dispose of it per environmental regulations.

D. Cleaning

- Flush cooling system with water a minimum of (3) times.
- Clean radiator cores externally with low-pressure air or water (opposite normal airflow direction).
- Remove any debris or obstructions around fan shroud and radiator area.

E. Component Service

- Replace all cooling system hoses, and clamps including JHW hoses.
- Replace thermostats, seals, and gaskets.
- Replace fan drive and alternator belts.
- Replace radiator cap(s).

F. Refill and Test

- Refill system with new Extended Life Coolant.
- Bleed air from system following procedures.
- Run engine to operating temperature; monitor for leaks and verify proper coolant temperature.
- Check coolant level after cool-down and top off as required.

Warranty Term

Twelve-months on materials and workmanship required to install them.

Attachments

Description of services.

Exclusions and/or Limitations

Holt of California does not guarantee the detection or the replacement of worn components, the proper operation of the equipment in the event of a power outage, or any other circumstances outside our control. The customer agrees to indemnify Holt of California and its officers, agents, or representatives from all claims and causes of action which may arise directly or indirectly out of the failure of the equipment, or any part thereof, serviced by Holt of California.

Term of Agreement

This service agreement is valid for three years after it has been accepted and may be cancelled at any time by either party with a written 30-day notice. This proposal may be accepted as is anytime within the next 60 days, at which time pricing and/or terms may be adjusted accordingly.

Proposed agreement dates are July 1, 2026 – June 30, 2027.

Holt of California Michael Roulet Date 7/20/2026

Donner Summit PUD _____ Date _____

Michael Roulet
Holt of California Product Support Representative
916-642-5426
mroulet@holtca.com

Attachment 2

RESOLUTION NO. 2026-15

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT WAIVING FORMAL BIDDING AND APPROVING AN AGREEMENT WITH HOLT OF CALIFORNIA FOR GENERATOR REPAIRS AND MAINTENANCE FOR \$100,340.

WHEREAS, the backup generators for the wastewater treatment plant require urgent repairs and maintenance so they will operate properly; and

WHEREAS, this work must be completed before winter storms threaten power supply; and

WHEREAS, Holt of California currently provides annual testing and preventative maintenance of the District's generators; and

WHEREAS, District Staff developed a scope for the repairs, and Holt of California provided a cost proposal of \$100,340; and

WHEREAS, the District Purchasing Policy allows the Board to waive formal bidding under certain circumstances.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF DONNER SUMMIT PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE that the repairs and maintenance are urgent; and

BE IT FURTHER RESOLVED that formal bidding is undesirable and would not provide an advantage; and

BE IT FURTHER RESOLVED that the agreement with Holt of California for generator repairs and maintenance for \$100,340 is approved.

PASSED AND ADOPTED by the Board of Directors of Donner Summit Public Utility District, this 15th day of September 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DONNER SUMMIT PUBLIC UTILITY DISTRICT

By: _____
Cathy Preis
President, Board of Directors

ATTEST:

By: _____
Dawn Parkhurst
Secretary of the Board