

**Donner Summit Public Utility District
Board of Directors Regular Meeting Minutes
Tuesday, February 18, 2025 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of February 18, 2025 of the Donner Summit Public Utility District Board of Directors was called to order at 6:05 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present by Zoom 300 Salisbury Dr. Santa Clara, CA 95051
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for February 2025

- 1. Cash Disbursements–General**, Month of January
- 2. Cash Disbursements–Payroll**, Month of January
- 3. Schedule of Cash and Reserves**, December
- 4. Accountants Financial Statements**, December

B. Approve Regular Meeting Minutes for January 21, 2025

C. Approve Safety Minutes for January 2025

Motion: Accept the Consent Calendar
By: Dawn Parkhurst
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

6. Department Reports

- A. **Administration - Steven Palmer, General Manager.** Reported.
- B. **Operations and Maintenance Summary, December.** Reported.

7. Information

- A. **Financial Health Checkup.** Steve Palmer presented the Financial Health Checkup. Reported.

8. Action

- A. **Accept Fiscal Year 2023-2024 Audited Financial Statement.** Reported.
- B. **Mid-Year Budget Update.** Reported
- C. **LAFCO Board Nomination.** Reported
- D. **CSDA Board Nomination.** Reported
- E. **Declare Two Trucks Surplus and Authorize Sale**

RESOLUTION NO. 2025-04 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT DECLARING THE 2013 FORD F-150 AND 2021 DODGE 1500 AS SURPLUS AND AUTHORIZING SALE

Motion: Authorize the Surplus Sale of the 2013 Ford F150 and the 2021 Dodge 1500

By Craig Combs
Second: Joni Kaufman

Roll Call Vote

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Craig Combs	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

Motion Carries

- 9. **Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action*

to have staff place a matter of business on a future agenda. Cathy Preis reported that she will be absent from the July 15th Board meeting this is a excused absence.

Adjournment

Motion: Adjourn Meeting at 6:45 p.m.

By: Dawn Parkhurst

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – March 18, 2025

Regular Meeting – April 15, 2025

Regular Meeting – May 20, 2025

Respectfully Submitted,

Deleane Mehler
Administrative Assistant