

Agenda Item 5B

**Donner Summit Public Utility District
Board of Directors Special Meeting Minutes
Tuesday, February 24, 2026 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Justin Vosburgh, Assistant Plant Manager; Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Special Meeting of February 24, 2026 of the Donner Summit Public Utility District Board of Directors was called to order at 6:04 p.m. by President Cathy Preis.

2. Roll Call

| | |
|------------------------------|----------------------------------|
| Cathy Preis, President | - Present (Remote by Just Cause) |
| Joni Kaufman, Vice President | - Present |
| Dawn Parkhurst, Secretary | - Present |
| Philip Gamick, Director | - Present |
| Craig Combs, Director | - Present |

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for February 2026

- 1. Cash Disbursements–General**, Month of January
- 2. Cash Disbursements–Payroll**, Month of January
- 3. Schedule of Cash and Reserves**, December
- 4. Accountants' Financial Statements**, December

B. Approve Regular Meeting Minutes for January 20, 2026

C. Safety Minutes January 2026

Motion: Accept the Consent Calendar

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

2. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, December.** Reported.

3. Information - None

4. Action

- A. Approve Fiscal Year 2025 Audited Financial Statements.**

Motion: Approve

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

- B. Fiscal Year 2025 Financial Health Assessment**

No action taken.

- C. Approve an Application to the Placer County Water Agency Financial Assistance Program to Fund a Backup Generator at Boreal Pump Station**

Motion: Approve

By: Craig Combs

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

- D. Review Proposed Administrative Fees**

No action taken

- E. Nomination to Placer County Local Agency Formation Commission**

No action taken

- F. Nomination to California Special District Association**

No action taken

5. Director Reports

No reports

6. Adjournment

Motion: Adjourn Meeting at 6:48 p.m.

By: Joni Kaufman

Second: Craig Combs

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - March 17, 2026
Regular Meeting - April 21, 2026
Regular Meeting - May 19, 2026

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "St. Pal".

Steven Palmer
General Manager